

**MUNICIPAL CORPORATION OF DELHI**  
**CENTRAL ESTABLISHMENT DEPARTMENT**  
22<sup>ND</sup> Floor, E-1 Block, Dr. S.P.M. Civic Centre,  
New Delhi-110002

No. *AO/CED/MCD/2024/8021*

Dated: *16/01/24*

Circular

**Sub: Amendment/Revision of Recruitment Rules of Category "B" & "C" Posts in Labour Welfare Department in MCD.**

The drafts of Recruitment Rules (Amendment/Revision) of the following posts of **Labour Welfare Department** have been prepared.

**Category/Group "B"**

- (i) Labour Welfare Superintendent (Amendment/Revision)
- (ii) Assistant Labour Welfare Officer (Amendment/Revision)

**Category/Group "C"**

- (iii) Labour Welfare Organizer (Amendment/Revision)
- (iv) Centre Attendant (Amendment/Revision)

As per extant instructions issued by the DoP&T vide O.M. No. AB-14017/61/2008. Estt.(RR) dated 13.10.2015 the draft/proposed Amendment/Revision in the RRs for the above said posts are uploaded on the CD Website <https://mcdonline.nic.in> for 30 days for obtaining comments from the stake-holders/concerned officers/officials (if any).

This issues with the approval of Competent Authority.

  
Administrative Officer( Estt.)-III

VIJAY PANDEY  
Administrative Officer/CED

**Copy to:-**

- (i) Addl. Commissioner (Labour), MCD
- (ii) DA (CED) to upload on MCD Website.
- (iii) CLWO (Labour) to disseminate these drafts to all stakeholders.
- (iv) Guard File/Office Copy.


**Copy for information to:-**

- 1. Secretary to Commissioner for kind information of Commissioner, MCD.

## SCHEDULE

Column	No. in the Schedule	Revised provision proposed
1	Name of the Post	Labour Welfare Superintendent
2	No of Posts	13*(2023-24) **Subject to variation dependent on workload"
3	Classification	Category "B"
4	Scale of Pay/Level in Pay Matrix	Level-7 in the Pay Matrix (Rs. 44900-142400)
5	Whether selection post or non selection post.	Selection
6	Age Limit for Direct Recruits.	Not exceeding 30 years  (Relaxable for Govt. Servants and employees of Municipal Corporation of Delhi upto 5 years in accordance with the instructions or orders issued by the Central Government) <b>Note:</b> The Crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim Ladakh Division of J&K State, Lahaul & Spiti District and Pangri Sub-division of Himachal Pradesh, Andaman & Nicobar Islands or Lakshadweep.
7	Education and other qualifications required for direct recruits.	<b>Essential:</b> (i) Bachelor's Degree of a recognized University/Institution. (ii) Post Graduate Degree/Diploma in Social Work/Sociology or Labour Welfare or Industrial Relations or Personnel Management of recognized university/institution. <b>Note 1 :-</b> Qualifications are relaxable at the discretion of the DSSSB/CA in case of Candidates otherwise well qualified. <b>Note 2 :-</b> The qualification (s) regarding experience is/are relaxable at the discretion of the DSSSB/CA in case of candidates belonging to SC and ST if at any stage of selection, the DSSSB is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancies reserved for them.  <b>Desirable:-</b> (i) Bachelor's Degree in Law of a recognized University. (ii) Experience in the field in responsible capacity of Labour Welfare/Industrial Relations/Personnel Management.
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Age: No Education Qualification: Yes
9	Period of probation, if any.	2 years for direct recruitment and promotees.
10	Method of recruitment whether by direct recruitment or by promotion or by deputation /Limited Departmental Competitive Examination/ absorption and % or the vacancies to be filled by various method.	(i) 50% by promotion failing which by transfer on deputation. (ii) 50% by direct recruitment.
11	In case of recruitment by promotion/ deputation/ Limited Departmental Competitive Examination/ absorption grades from which promotion/deputation/ absorption to be made.	<b>Promotion:-</b> Labour Welfare Organizer in the level-5; (Rs. 25200-92300) in the pay matrix with 11 years regular service in the grade. <b>Note:</b> The eligibility service shall be continued to be 08 years to the Labour Welfare Organizer holding the post on a regular basis on the date of notification of the revised RRs.  <b>Note:-</b> Where Juniors who have completed their qualifying/ eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years, whichever is less and have successfully completed their probation period, if prescribed.

		<p>By transfer on Deputation Officer from the Central/State/Govt./UTS:-</p> <p>(a) (i) Holding analogous posts on a regular basis.</p> <p>(ii) with 05 year regular service in the posts in the level-6; ( Rs. 35400-112400) in the pay matrix ; and</p> <p>(b) Possessing the educational and experience prescribed for the direct recruits under column 7".</p> <p><b>Note:</b> The departmental officers in the feeder category who are in the direct line of promotion shall not eligible for consideration for appointment on deputation. Similarly deputationist shall not be eligible for consideration for appointment by promotion.</p> <p><b>Note:</b> The period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not to exceed 3 years. The maximum age for appointment by transfer on deputation including short term contract/transfer shall exceeding 56 years as on closing date of receipt of applications?</p>
12	If a DPC exists, what is its composition?	<p>Category 'B' DPC (for considering Promotion)</p> <ol style="list-style-type: none"> <li>1. Addl. Comm. (Labour)-Chairman</li> <li>2. Chief Labour Welfare Officer-Member</li> <li>3. Director(Personnel)-Member</li> </ol> <p>Category 'B' DCC (for considering Confirmation)</p> <ol style="list-style-type: none"> <li>1. Addl. Comm. (Labour)-Chairman</li> <li>2. Chief Labour Welfare Officer-Member</li> <li>3. Director(Personnel)-Member</li> </ol>
13	Circumstances in which UPSC is to be consulted in making Recruitment.	Consultation with UPSC is necessary



  
**Asstt. Labour Welfare Officer**  
 21<sup>nd</sup> Floor, Dr. S.P.M. Civic Centre,  
 J.L. Nehru Marg, New Delhi - 110002



**Amendment in Recruitment Rules for the post of in Municipal Corporation of Delhi**

1.(a)	Name of the Post	
1.(b)	Name of the Ministry/Deptt.	<b>Municipal Corporation of Delhi</b>
2.	Reference No. in which Commission's advice on Recruitment Rules was conveyed	Not Available
3.	Date of notification of the original rules and subsequent amendments (copy of the original rules & subsequent amendments should be enclosed, duly flagged and reference	<b>F.19(2)/U.D./R.R./1880 dated 11<sup>th</sup> February, 2000</b>

Column No. in the Schedule	Provisions in the approved/existing rules Notification No. F.19(2)/U.D./R.R./1880 dated 11 <sup>th</sup> February, 2000	Revised provision proposed	Reason for revision proposed.	
1	2	3	4	
1	Name of the Post	Labour Welfare Superintendant	No Change	
2	No of Posts	07*(1996) **"Subject to variation dependent on workload"	13*(2023-24) **"Subject to variation dependent on workload"	Change as per Establishment Schedule 2023-2024
3	Classification	Category "B"	Category "B"	No Change
4	Scale of Pay/Level in Pay Matrix	Rs. 1640-60-2600 EB 75-2900	Level-7; (Rs. 44900-142400)in the Pay Matrix	Change as per 7 <sup>th</sup> CPC
5	Whether selection post or non selection post.	Selection	Selection	No Change
6	Age Limit for Direct Recruits.	Not exceeding 30 years. (Relaxable for Govt. Servants and employees of Municipal Corporation of Delhi upto 5 years in accordance with the instructions orders issued by the Central Government)	Not exceeding 30 years (Relaxable for Govt. Servants and employees of Municipal Corporation of Delhi upto 5 years in accordance with the instructions or orders issued by the Central Government)	Change As per DoPT Guidelines & as proposed.
	<b>Note:</b> The Crucial date for determining the age limit	<b>Note:</b> The Crucial date for determining the age limit		

		shall be the closing date for receipt of applications from candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim Ladakh Division of J&K State, Lahaul&Spiti District and Pangi Sub-division of Himachal Pradesh, Andaman & Nicobar Islands or Lakshadweep.	shall be the closing date for receipt of applications from candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim Ladakh Division of J&K State, Lahaul&Spiti District and Pangi Sub-division of Himachal Pradesh, Andaman & Nicobar Islands or Lakshadweep.	
7	Education and other qualifications required for direct recruits.	<p><b>Essential:</b></p> <p>(i) Degree of a recognized University/Institution or equivalent.</p> <p>(ii) Post Graduate Degree/Diploma in Social Work or Labour Welfare or Industrial Relations or Personnel Management or in any other allied subject from recognized university/institution or equivalent.</p> <p><b>Note 1 :-</b> Qualifications are relaxable at the discretion of the UPSC in case of Candidates otherwise well qualified.</p> <p><b>Note 2 :-</b> The qualification (s) regarding experience is/are relaxable at the discretion of the UPSC in case of candidates belonging to SC and ST if at any stage of selection, the UPSC is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancies reserved for them.</p> <p><b>Desirable:-</b></p> <p>(i) Degree in Law of a recognized University or equivalent.</p> <p>(ii) Experience in the field in responsible capacity of Labour Welfare/Industrial Relations/Personnel Management and/or in allied fields.</p>	<p><b>Essential:</b></p> <p>(i) Bachelor's Degree of a recognized University/Institution.</p> <p>(ii) Post Graduate Degree/Diploma in Social Work/Sociology or Labour Welfare or Industrial Relations or Personnel Management of recognized university/institution.</p> <p><b>Note 1:-</b> Qualifications are relaxable at the discretion of the DSSSB/Competent Authority in case of Candidates otherwise well qualified.</p> <p><b>Note 2:-</b> The qualification (s) regarding experience is/are relaxable at the discretion of the DSSSB/CA in case of candidates belonging to SC and ST if at any stage of selection, the DSSSB is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancies reserved for them.</p> <p><b>Desirable:-</b></p> <p>(i) Bachelor's Degree in Law of a recognized University.</p> <p>(ii) Experience in the field in responsible capacity of Labour Welfare/Industrial Relations/Personnel Management.</p>	Change as per DoP&T Guidelines.
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Age: No Education Qualification: Yes	Age: No Education Qualification: Yes	Change as per request of department and DoP&T Guidelines.
9	Period of probation, if any.	2 years for direct recruitment and promotees.	2 years for direct recruitment and promotees.	No Change

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10	Method of recruitment whether by direct recruitment or by promotion or by deputation /Limited Departmental Competitive Examination/ absorption and % of the vacancies to be filled by various method.	(i) 25% by promotion failing which by direct recruitment. (ii) 75% by direct recruitment.	(i) 50% by promotion failing which by transfer on deputation. (ii) 50% by direct recruitment.	Change as per request of department and DoP&T Guidelines.
11	In case of recruitment by promotion/ deputation/ Limited Departmental Competitive Examination/ absorption grades from which promotion/deputation/ absorption to be made.	<p><b>Promotion:-</b> Labour Welfare Organizer with 08 years regular service in the grade.</p> <p>By transfer or Deputation Officer from the Central/State/Govt./UTS:-</p> <p>(A) (i) Holding analogous posts on a regular basis Or (i) With 08 years regular service in the scale of pay of Rs. 1100-2300/2600</p> <p>B) Possessing the educational and experience prescribed for the direct recruits under column.</p> <p>The departmental officers in the feeder category who are in the direct line of promotion shall not eligible for consideration for appointment on deputation. Similarly deputationist shall not be eligible for consideration for appointment by promotion (period of deputation including period of deputation in another cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Govt. shall ordinarily not to exceed 3 years. The maximum age for appointment by transfer on deputation including short term contract/transfer shall exceeding 50 years as on</p>	<p><b>Promotion:-</b> Labour Welfare Organizer in the level-5; (Rs. 25200-92300) in the pay matrix with 11 years regular service in the grade/Level.</p> <p><b>Note:</b> The eligibility service shall be continued to be 08 years to the Labour Welfare Organizer holding the post on a regular basis on the date of notification of the revised RRs.</p> <p><b>Note:-</b> Where Juniors who have completed their qualifying/ eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years, whichever is less and have successfully completed their probation period, if prescribed.</p> <p>By transfer on Deputation Officer from the Central/State/Govt./UTS:- (a) (i) Holding analogous posts on a regular basis.</p> <p>(ii) with 05 year regular service in the posts in the level-6; ( Rs. 35400-112400) in the pay matrix ; and (b) Possessing the educational and experience prescribed for the direct recruits under column 7".</p> <p><b>Note:</b> The departmental officers in the feeder category who are in the direct line of promotion shall not eligible for consideration for appointment on deputation.</p>	Change as per functional requirement

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		closing date of receipt of applications)	Similarly deputationist shall not be eligible for consideration for appointment by promotion. <b>Note:</b> The period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not to exceed 3 years. The maximum age for appointment by transfer on deputation including short term contract/transfer shall exceeding 56 years as on closing date of receipt of applications)	
12	If a DPC exists, what is its composition.	Group 'A', 'B' DPC (for confirmation & promotion) 1. Dy. Comm. (Estt.)-Chairman 2. ADC/Asstt. Comm.(Labour)-Member 3. Director (Personnel)-Member 4. Subject Specialist of status of A.C. or above-Member 5. Representative of SC/ST of status of AC or above- Member <b>Note:-</b> The proceeding of the DPC relating to confirmation of a direct recruitment shall be sent to the commission for approval. If, however, these are not approved by the commission a fresh meeting of DPC to be presided over by Chairman or a Member of the UPSC shall be held.	Category 'B' DPC (for considering Promotion) 1. Addl. Comm. (Labour)-Chairman 2. Deputy Commissioner/Additional Deputy Commissioner(Labour) -Member 3. Assistant Commissioner(Labour): Member  Category 'B' DCC (for considering Confirmation) 1. Addl. Comm. (Labour)-Chairman 2. Deputy Commissioner/Additional Deputy Commissioner(Labour) -Member 3. Assistant Commissioner(Labour): Member	Change as per CED circular No. 564 dated 01.07.2022.
13	Circumstances in which UPSC is to be consulted in making Recruitment.	Consultation with the UPSC necessary while amending/relaxing any of the provisions of these regulations.	Consultation with UPSC is necessary	No Change

Name, address and telephone number of the Ministry's representatives with whom whose proposals may be discussed necessary, for clarification/ early decision.

  
**Asstt. Labour Welfare Officer**  
21<sup>st</sup> Floor, Dr. S.P.M. Civic Centre, J.L. Nehru Marg,  
New Delhi - 110002

Signature of the Officer sending the proposals  
Telephone No:

Place: New Delhi.

Date:




## SCHEDULE

No. in the Schedule		Revised provision proposed
1	Name of the Post	Assistant Labour Welfare Officer
2	No of Posts	07*(2022) **Subject to variation dependent on workload"
3	Classification	Category "B"
4	Scale of Pay/Level in Pay Matrix	Level-8; (Rs. 47600-151100) in the Pay Matrix
5	Whether selection post or non selection post.	Selection
6	Age Limit for Direct Recruits.	Not exceeding 30 years (Relaxable for Govt. Servants and employees of Municipal Corporation of Delhi upto 5 years in accordance with the instructions or orders issued by the Central Government) <b>Note:</b> The Crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim Ladakh Division of J&K State, Lahaul&Spiti District and Pangti Sub-division of Himachal Pradesh, Andaman & Nicobar Islands or Lakshadweep.
7	Education and other qualifications required for direct recruits.	<b>Essential:</b> (i) A Bachelor's Degree of a recognized University  (ii) Post Graduate Degree/Diploma in Social Work/Sociology or Labour Welfare or Industrial Relations or Personnel Management of recognized university/institution.  (iii) 3 years experience in Labour Welfare, Industrial Relations or Personnel Management.  <b>Note 1:-</b> Qualifications are relaxable at the discretion of the DSSSB/Competent Authority in case of Candidates otherwise well qualified. <b>Note 2:-</b> The qualification (s) regarding experience is/are relaxable at the discretion of DSSSB/Competent Authority the in case of candidates belonging to SC and ST if at any stage of selection, the DSSSB is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancies reserved for them.  <b>Desirable:-</b> (i) Bachelor's Degree in Law of a recognized University. (ii) Working knowledge of Hindi
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	<b>Age:</b> No <b>Education Qualification:</b> Yes
9	Period of probation, if any.	2 years for direct recruit.
10	Method of recruitment whether by direct recruitment or by promotion or by deputation /Limited Departmental Competitive Examination/ absorption and % or the vacancies to be filled by various method.	(i) 50% by promotion failing which by transfer/deputation. (ii) 50% by direct recruitment.
11	In case of recruitment by promotion/ deputation/ Limited Departmental Competitive Examination/ absorption grades from which promotion/deputation/	<b>Promotion:-</b> Labour Welfare Superintendent with 02 years regular service in the level-7 ;( Rs. 44900-142400) in the pay matrix.  <b>Note:-</b> Where Juniors who have completed their qualifying/ eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service by more



absorption to be made.	<p>than half of such qualifying/eligibility service or two years, whichever is less and have successfully completed their probation period, if prescribed.</p> <p>By transfer or Deputation Officer from the Central/State/Govt./UTS:-  (a) (i) Holding analogous posts on a regular basis.  (ii) with 02 year regular service in the posts in the level-7 ;( Rs. 44900-142400) in the pay matrix ; and  (b) Possessing the educational and experience prescribed for the direct recruits under column 7".</p> <p>Note: The departmental officers in the feeder category who are in the direct line of promotion shall not eligible for consideration for appointment on deputation. Similarly deputationist shall not be eligible for consideration for appointment by promotion.</p> <p>Note: The period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not to exceed 3 years. The maximum age for appointment by transfer on deputation including short term contract/transfer shall exceeding 56 years as on closing date of receipt of applications)</p>
12 If a DPC exists, what is its composition.	<p>Category 'B' DPC (for considering promotion)</p> <ol style="list-style-type: none"> <li>1. Addl. Comm. (Labour)-Chairman</li> <li>2. Chief Labour Welfare Officer-Member</li> <li>3. Director(Personnel)-Member</li> </ol>
13 Circumstances in which UPSC is to be consulted in making Recruitment.	<p>Consultation with UPSC is not necessary</p>

  
**Asstt. Labour Welfare Officer**  
21<sup>st</sup> Floor, Dr. S.P.M. Civic Centre,  
J.L. Nehru Marg, New Delhi - 110002



**Amendment in Recruitment Rules for the post of in Municipal Corporation of Delhi**

1.(a)	Name of the Post	
1.(b)	Name of the Ministry/Deptt.	Municipal Corporation of Delhi
2.	Reference No. in which Commission's advice on Recruitment Rules was conveyed	Not Available
3.	Date of notification of the original rules and subsequent amendments (copy of the original rules & subsequent amendments should be enclosed, duly flagged and reference	Notification No. F.19(1)/1995/UD/19615 24.12.1996

Column No. in the Schedule	Provisions in the approved/existing rules Notification No. F.19(1)/1995/UD/19615	Revised provision proposed	Reason for revision proposed.
1		3	4
1	Name of the Post	Assistant Labour Welfare Officer	No Change
2	No of Posts	15*(1994) **Subject to variation dependent on workload"	07*(2023-24) **Subject to variation dependent on workload"
3	Classification	Category "B"	Change as per Establishment Schedule 2023-2024
4	Scale of Pay/Level in Pay Matrix	Category "B"	No Change
5	Whether selection post or non selection post.	Rs. 2000-60-2300 EB 75-3200-100-3500	Level-8; in the Pay Matrix of 7 <sup>th</sup> CPC (Rs. 47600-151100)
6	Age Limit for Direct Recruits.	Selection	Selection
7	Education and other	Essential:	Essential:
	Not exceeding 30 years. (Relaxable for Govt. Servants and employees of Municipal Corporation of Delhi upto 5 years in accordance with the instructions orders issued by the Central Government) <b>Note:</b> The Crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim Ladakh Division of J&K State, Lahaul&Spiti District and Pangi Sub-division of Himachal Pradesh, Andaman & Nicobar Islands or Lakshadweep.	Not exceeding 30 years (Relaxable for Govt. Servants and employees of Municipal Corporation of Delhi upto 5 years in accordance with the instructions or orders issued by the Central Government) <b>Note:</b> The Crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim Ladakh Division of J&K State, Lahaul&Spiti District and Pangi Sub-division of Himachal Pradesh, Andaman & Nicobar Islands or Lakshadweep.	No Change
			No Change

	<p>qualifications required for direct recruits.</p> <p>(i) Degree of a recognized University/Institution or equivalent.</p> <p>(ii) Post Graduate Degree/Diploma in Social Work or Labour Welfare or Industrial Relations or Personnel Management or in any other allied subject from recognized university/institution or equivalent.</p> <p>(iii) 3 years experience in Labour Welfare, Industrial Relations or Personnel Management.</p> <p><b>Note 1 :-</b> Qualifications are relaxable at the discretion of the UPSC in case of Candidates otherwise well qualified.</p> <p><b>Note 2 :-</b> The qualification (s) regarding experience is/are relaxable at the discretion of the UPSC in case of candidates belonging to SC and ST if at any stage of selection, the UPSC is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancies reserved for them.</p> <p><b>Desirable:-</b></p> <p>(i) Degree in Law of a recognized University or equivalent.</p> <p>(ii) Working knowledge of Hindi</p>	<p>(i) A Bachelor's Degree of a recognized University</p> <p>(ii) Post Graduate Degree/Diploma in Social Work/Sociology or Labour Welfare or Industrial Relations or Personnel Management of recognized university/institution.</p> <p>(iii) 3 years experience in Labour Welfare, Industrial Relations or Personnel Management.</p> <p><b>Note 1:-</b> Qualifications are relaxable at the discretion of the DSSSB/CA in case of Candidates otherwise well qualified.</p> <p><b>Note 2:-</b> The qualification (s) regarding experience is/are relaxable at the discretion of the DSSSB/CA in case of candidates belonging to SC and ST if at any stage of selection, the DSSSB is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancies reserved for them.</p> <p><b>Desirable:-</b></p> <p>(i) Bachelor's Degree in Law of a recognized University.</p> <p>(ii) Working knowledge of Hindi</p>		
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotes.	No	Age: No Education Qualification: Yes	As per DoPT Guidelines and requirement by the department.
9	Period of probation, if any.	One year for direct recruit.	2 years for direct recruit.	As per DoPT Guidelines
10	Method of recruitment whether by direct recruitment or by promotion or by deputation /Limited Departmental Competitive Examination/ absorption and % of the vacancies to be filled by various method.	<p>(i) 33.33% by promotion failing which by transfer/deputation.</p> <p>(ii) 66.67% by direct recruitment.</p>	<p>(i) 50% by promotion failing which by transfer/deputation.</p> <p>(ii) 50% by direct recruitment.</p>	Change as per request of the department and DoPT Guidelines

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11	<p>In case of recruitment by promotion/ deputation/ Limited Departmental Competitive Examination/ absorption grades from which promotion/deputation/ absorption to be made.</p>	<p><b>Promotion:-</b> Labour Welfare Superintendent with 03 years regular service in the grade. By transfer or Deputation Officer from the Central/State/Govt./UTS:- (A) (i) Holding analogous posts on a regular basis Or (ii) Possessing the educational and experience prescribed for the direct recruits under column 8. The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly deputationist shall not be eligible for consideration for appointment by promotion (period of deputation including period of deputation in another cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Govt. shall ordinarily not to exceed 3 years. The maximum age for appointment by transfer on deputation including short term contract/transfer shall exceeding 56 years as on closing date of receipt of applications) <b>Note:-</b> Where Juniors who have completed their qualifying eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service by more than one year and have successfully completed their probation period, if prescribed.</p>	<p><b>Promotion:-</b> Labour Welfare Superintendent with 02 years regular service in the level-7 ;( Rs. 44900-142400) in the pay matrix. <b>Note:-</b> Where Juniors who have completed their qualifying/ eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years, whichever is less and have successfully completed their probation period, if prescribed. By transfer or Deputation Officer from the Central/State/Govt./UTS:- (a) (i) Holding analogous posts on a regular basis. (ii) with 02 year regular service in the posts in the level-7 ;( Rs. 44900-142400) in the pay matrix ; and (b) Possessing the educational and experience prescribed for the direct recruits under column 7". <b>Note:</b> The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly deputationist shall not be eligible for consideration for appointment by promotion. <b>Note:</b> The period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not to exceed 3 years. The maximum age for appointment by transfer on deputation including short term contract/transfer shall exceeding 56 years as on closing date of receipt of applications.</p>	<p>Change as per functional requirement and DoPT Guidelines</p>
12	<p>If a DPC exists, what is its composition?</p>	<p>Group 'B' DPC (for considering confirmation &amp; promotion)</p>	<p>Category 'B' DPC (for considering promotion) 1. Addl. Comm. (Labour)-Chairman</p>	<p>Change as per CED circular No. 564 dated 01.07.2022.</p>

*JH* *S. Kumar*

		1. Dy. Comm. (Estt.)-Chairman 2. Add l. Dy. Comm.(Labour)-Member 3. Asstt. Comm.(Labour)-Member	2. Chief Labour Welfare Officer-Member 3. Director(Personnel)-Member	
13	Circumstances in which UPSC is to be consulted in making Recruitment.	Consultation with the UPSC not necessary.	Consultation with UPSC is not necessary	No Change

Name, address and telephone number of the Ministry's representatives with whom whose proposals may be discussed if necessary, for clarification/ early decision.

*AS*

**Asstt. Labour Welfare Officer**  
 21<sup>nd</sup> Floor, Dr. S.P.M. Civic Centre, J.L. Nehru Marg,  
 New Delhi - 110002

Signature of the Officer sending

Telephone No:

*E. Sharma*

the proposals

Place: New Delhi.

Date:

## Annexure -I

## SCHEDULE

Column No. in the Schedule	Revised provision proposed
1	Name of the Post Labour Welfare Organizer
2	No of Posts 08*(2023-24) **"Subject to variation dependent on workload"
3	Classification Category "C"
4	Scale of Pay/Level in Pay Matrix Level-5; in the Pay Matrix of 7 <sup>th</sup> CPC (Rs.29200-92300)
5	Whether selection post or non selection post. Not Applicable
6	Age Limit for Direct Recruits. Between 18 years and 25 years *In case of post being filled up by all-India Open Competition, It would be between 18 years and 27 years.  (The upper age-limit is relaxable for departmental candidate up to 40 years).  Note: The Crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim Ladakh Division of J&K State, Lahaul&Spiti District and Pangi Sub-division of Himachal Pradesh, Andaman & Nicobar Islands or Lakshadweep.
7	Education and other qualifications required for direct recruits. <b>Essential:</b> (i) Bachelor's Degree of a recognized University/Institution.
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. Not Applicable
9	Period of probation, if any. Two years
10	Method of recruitment whether by direct recruitment or by promotion or by deputation /Limited Departmental Competitive Examination/ absorption and % or the vacancies to be filled by various method. By Direct Recruitment.
11	In case of recruitment by promotion/ deputation/ Limited Departmental Competitive Examination/ absorption grades from which promotion/deputation/ absorption to be made. Not Applicable
12	If a DPC exists, what is its composition. Category 'B' DCC (for considering Confirmation) 1. Addl. Comm. (Labour)-Chairman 2. Chief Labour Welfare Officer-Member 3. Director(Personnel)-Member
13	Circumstances in which UPSC is to be consulted in making Recruitment. Consultation with UPSC is not necessary.


**Amendment in Recruitment Rules for the post of in Municipal Corporation of Delhi**

1.(a)	Name of the Post	
1.(b)	Name of the Ministry/Deptt.	<b>Municipal Corporation of Delhi</b>
2.	Reference No. in which Commission's advice on Recruitment Rules was conveyed	Not Available
3.	Date of notification of the original rules and subsequent amendments (copy of the original rules & subsequent amendments should be enclosed, duly flagged and reference	<b>No.F.9/56/82-LSG/2144 dated 14<sup>th</sup> April, 1983</b>

Column No. in the Schedule		Provisions in the approved/existing rules (Notification No.F.9/56/82-LSG/2144 dated 14 <sup>th</sup> April, 1983	Revised provision proposed	Reason for revision proposed.
1	2	3	4	
1	Name of the Post	Labour Welfare Organizer	Labour Welfare Organizer	No Change
2	No of Posts	08*(2012) **Subject to variation dependent on workload"	08*(2023-24) **Subject to variation dependent on workload"	Change as per Establishment Schedule 2023-2024
3	Classification	Category "C"	Category "C"	No Change
4	Scale of Pay/Level in Pay Matrix	Level-5; in the Pay Matrix of 7 <sup>th</sup> CPC (Rs.29200-92300)	Level-5 in the Pay Matrix of 7 <sup>th</sup> CPC (Rs.29200-92300)	Change as per 7 <sup>th</sup> CPC
5	Whether selection post or non selection post.	Not Applicable	Not Applicable	No Change
6	Age Limit for Direct Recruits.	Not exceeding 27 years. (Relaxable for Govt. Servant and employees of East, South and North DMC upto 40 years in accordance with the instructions orders issued by the Central Government) Note: The Crucial date for determining the age limit shall be the last date fixed for sending names by Employment Exchange.	Between 18years and 25 years *In case of post being filled up by all-India Open Competition, It would be between 18 years and 27 years. (The upper age-limit is relaxable for departmental candidate upto 40 years) Note: The Crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim Ladakh Division of J&K State, Lahaul&Spiti District and Pangti Sub-division of Himachal Pradesh, Andaman & Nicobar	Change As per DoPT Guidelines & as proposed.

			Islands or Lakshadweep.	
7	Education and other qualifications required for direct recruits.	<b>Essential:</b> (i) Degree of a recognized University/Institution or equivalent) (ii) One year experience in welfare work in Govt./Semi Govt. or a recognized institution.	<b>Essential:</b> (i) Bachelor's Degree of a recognized University/Institution.	Change as per DoP&T Guidelines.
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not Applicable	Not Applicable	Change as per request of department and DoP&T Guidelines.
9	Period of probation, if any.	Two years	Two years	No Change
10	Method of recruitment whether by direct recruitment or by promotion or by deputation /Limited Departmental Competitive Examination/ absorption and % or the vacancies to be filled by various method.	<ul style="list-style-type: none"> <li>• 50% by promotion</li> <li>• 50% By Direct Recruitment.</li> </ul>	By Direct Recruitment.	Change as per request of department and DoP&T Guidelines.
11	In case of recruitment by promotion/ deputation/ Limited Departmental Competitive Examination/ absorption grades from which promotion/deputation/ absorption to be made.	Center Attendant with 3 years regular service in the grade.	Not Applicable	Change as per functional requirement
12	If a DPC exists, what is its composition?	DSC for considering confirmation 1. Chief Labour Welfare Officer (Labour): Chairman 2. Asstt. Commissioner (Labour) : Member 3. ALWO-Member 4. A.O. (Estt): Member	Category 'C' DCC (for considering Confirmation) 1. Addl. Commr(Labour)-Chairman 2. Chief Labour Welfare Officer-Member 3. Director(Personnel)-Member	Change as per CED circular No. 564 dated 01.07.2022.
13	Circumstances in which UPSC is to be consulted in making Recruitment.	Consultation with UPSC is not necessary.	Consultation with UPSC is not necessary.	No Change

Name, address and telephone number of the Ministry's representatives with whom whose proposals may be discussed if necessary, for clarification/ early decision.

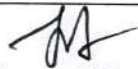
  
**Asstt. Labour Welfare Officer**  
21<sup>st</sup> Floor, Dr. S.P.M. Civic Centre, J.L. Nehru Marg,  
New Delhi - 110002





**SCHEDULE**

Column No. in the Schedule	Revised provision proposed
1	Name of the Post Centre Attendant
2	No of Posts 12*(2023-24) **"Subject to variation dependent on workload"
3	Classification Category "C"
4	Scale of Pay/Level in Pay Matrix Level-5 in the Pay Matrix of 7 <sup>th</sup> CPC (Rs.25500-81100)
5	Whether selection post or non selection post. Not Applicable
6	Age Limit for Direct Recruits. Between 18years and 25 years *In case of post being filled up by all-India Open Competition, It would be between 18 years and 27 years. (The upper age-limit is relaxable for departmental candidate upto 40 years) Note: The Crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim Ladakh Division of J&K State, Lahaul&Spiti District and Pangi Sub-division of Himachal Pradesh, Andaman & Nicobar Islands or Lakshadweep.
7	Education and other qualifications required for direct recruits. <b>Essential:</b> (i) Bachelor's Degree of a recognized University/Institution.
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. Not Applicable
9	Period of probation, if any. Two years
10	Method of recruitment whether by direct recruitment or by promotion or by deputation /Limited Departmental Competitive Examination/ absorption and % or the vacancies to be filled by various method. By Direct Recruitment.
11	In case of recruitment by promotion/ deputation/ Limited Departmental Competitive Examination/ absorption grades from which promotion/deputation/ absorption to be made. Not Applicable
12	If a DPC exists, what is its composition? Departmental Confirmation Committee (DCC) for considering confirmation 1. Additional Commissioner (Labour) Chairperson 2. Deputy Commissioner/Addl. Dy. Commissioner : Member 3. Assistant Commissioner(Labour) -Member
13	Circumstances in which UPSC is to be consulted in making Recruitment. Consultation with UPSC is not necessary.

  
**Asstt. Labour Welfare Officer**  
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Centre, J.L. Nehru Marg,  
New Delhi - 110002



**Amendment in Recruitment Rules for the post of in Municipal Corporation of Delhi**

1.(a)	Name of the Post	
1.(b)	Name of the Ministry/Deptt.	Municipal Corporation of Delhi
2.	Reference No. in which Commission's advice on Recruitment Rules was conveyed	Not Available
3.	Date of notification of the original rules and subsequent amendments (copy of the original rules & subsequent amendments should be enclosed, duly flagged and reference	F.10/16/82-LSG/2146 dated 14 <sup>th</sup> April, 1983)

Column No. in the Schedule		Provisions in the approved/existing rules (Notification No. F.10/16/82-LSG/2146 dated 14 <sup>th</sup> April, 1983)	Revised provision proposed	Reason for revision proposed.
1		2	3	4
1	Name of the Post	Centre Attendant	Centre Attendant	No Change
2	No of Posts	20*(1982) **Subject to variation dependent on workload"	12*(2023-24) ***Subject to variation dependent on workload"	Change as per Establishment Schedule 2023-2024
3	Classification	Category "C"	Category "C"	No Change
4	Scale of Pay/Level in Pay Matrix	Rs. 210-270	Level-5; in the Pay Matrix of 7 <sup>th</sup> CPC (Rs.25500-81100)	Change as per 7 <sup>th</sup> CPC
5	Whether selection post or non selection post.	Not Applicable	Not Applicable	No Change
6	Age Limit for Direct Recruits.	Between 18 to 25 years. (Relaxable for Govt. Servants and employees of Municipal Corporation of Delhi upto 35 years in accordance with the instructions orders issued by the Central Government) Note: The Crucial date for determining the age limit shall be the last date fixed for sending names by Employment Exchange.	Between 18 years and 25 years *In case of post being filled up by all-India Open Competition, It would be between 18 years and 27 years. (The upper age-limit is relaxable for departmental candidate upto 40 years in accordance with the instructions or orders by the Central Government) Note: The Crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim Ladakh	Change As per DoPT Guidelines & as proposed.

			Division of J&K State, Lahaul&Spiti District and Pangi Sub-division of Himachal Pradesh, Andaman & Nicobar Islands or Lakshadweep.	
7	Education and other qualifications required for direct recruits.	<b>Essential:</b> (i) Metric pass from a recognized University/Board/School or its equivalent.	<b>Essential:</b> (i) Bachelor's Degree of a recognized University/Institution.	Change as per DoP&T Guidelines.
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not Applicable	Not Applicable	No Change
9	Period of probation, if any.	2 years	Two years	No Change
10	Method of recruitment whether by direct recruitment or by promotion or by deputation /Limited Departmental Competitive Examination/ absorption and % or the vacancies to be filled by various method.	By Direct Recruitment.	By Direct Recruitment.	Change as per request of department and DoP&T Guidelines.
11	In case of recruitment by promotion/ deputation/ Limited Departmental Competitive Examination/ absorption grades from which promotion/deputation/ absorption to be made.	Not Applicable	Not Applicable	No Change
12	If a DPC exists, what is its composition.	DSC for considering confirmation 1. Chief Labour Welfare Officer (Labour): Chairman 2. ALWO(HQ)-Member 3. A.O. (Estt): Member 4. One officer representing SC/ST-Member	Departmental Confirmation Committee (DCC) for considering confirmation 1. Additional Commissioner (Labour) Chairperson 2. Deputy Commissioner/Additional Deputy Commissioner : Member 3. Assistant Commissioner(Labour) -Member	Change as per CED circular No. 564 dated 01.07.2022.
13	Circumstances in which UPSC is to be consulted in making Recruitment.	Consultation with the UPSC necessary while amending/relaxing any of the provisions of these regulations.	Consultation with UPSC is not necessary.	No Change

*JS*

*S. Sharma*

Name, address and telephone number of the Ministry's representatives with whom whose proposals may be discussed if necessary, for clarification/ early decision.

Place: New Delhi.

Date:



**Asstt. Labour Welfare Officer**

21<sup>nd</sup> Floor, Dr. S.P.M. Civic Centre, J.L. Nehru Marg,  
New Delhi - 110002

Signature of the Officer sending the proposals

Telephone No: