

## SOUTH DELHI MUNICIPAL CORPORATION INFORMATION TECHNOLOGY DEPARTMENT 24<sup>th</sup> FLOOR, DR. SPM CIVIC CENTRE J.L. NEHRU MARG, NEW DELHI-110002

No. SDMC/DIT/2021/D-590

Dated: 29.09.2021

## Circular

Sub: Tender/RFP for providing Internet Bandwidth, AMC & Maintenance of IT Infrastructure, Network management for the three Municipal Corporations of Delhi-award of work

The subject cited work has been awarded to M/s Leading Edge Communication Pvt. Ltd vide order dated 20.09.2021 and an agreement has been signed between South DMC and M/s Leading Edge Communication Pvt. Ltd. in this regard as per the tender conditions, the vendor shall be responsible to create & maintain an online asset register by recording information like configuration details, serial number, asset code, warranty etc. maintain updated central asset master database. Further the vendor shall record all data on installation of new equipments, movement as well as reconciliation thereon with fixed Asset Register.

Therefore, All HODs of SDMC, NDMC and EDMC are requested to extend coopertion to the vendor for complementing the asset management work.

This issue with the approval of Competent Authority.

AO (IT) South DMC

Copy to:

All HODs - SDMC, NDMC and EDMC

Copy for kind information:

- 1. PS to Commissioner, SDMC
- 2. PS to Commissioner, NDMC
- 3. PS to Commissioner, EDMC
- 4. Addl. Commissioner (IT), SDMC
- 5. Director (IT), SDMC
- 6. Addl. Director (IT), NDMC
- 7. DC(IT), EDMC
- 8. M/s Leading Edge Communication Pvt. Ltd