

**MUNICIPAL CORPORATION OF DELHI  
CENTRAL ESTABLISHMENT DEPARTMENT  
S.P. MUKHARJEE CIVIC CENTRE,  
22<sup>ND</sup> FLOOR, J.L.N. MARG,  
NEW DELHI – 110002**

No. AO/CED/SO-IV/2022/2957

Dated: 03-11-2022

**Sub:- Transfer and posting policy in respect of all cadre posts of Municipal Corporation of Delhi.**

Kindly refer to this office Circular bearing No. AO/CED/MCD/2022/1026 dated 27.07.2022 on the subject cited about wherein guidelines were issued for transfer and posting of officers/officials of MCD. Some of the departments have raised their suggestions on the Circular in respect of transfer/posting dated 27.07.2022 and after considering all aspects, the amended list of sensitive and non-sensitive departments is given as under:-

**Zone-I**

(Name of Regulatory/Non-Sensitive Departments)

**Maximum continuous tenure : 5 years**

Sl. No.	Name of the Department/Offices
1.	Personal Cell of the Commissioner/Addl. Commissioner/Deputy Commissioner
2.	DEMS*
3.	ADC (HQ) including Care-Taker*
4.	Horticulture Department*
5.	Hospital Administration*
6.	Directorate of Inquiries
7.	Central Establishment Department
8.	Printing & Stationery*
9.	Labour Welfare Deptt.
10.	Architecture Department
11.	Town Planning Deptt.
12.	Auto Workshops*
13.	O&M Deptt.
14.	Press & Information Deptt.*
15.	Municipal Secretary Office*
16.	C&C Deptt.
17.	Language Deptt.
18.	Community Services Deptt.*
19.	Education Department*
20.	Law Department
21.	All Engineering Department (All wings except Building Deptt.)*
22.	Finance/Accounts Department (All wings except Final Payment Department and GPF Cell)
23.	Central Uniform Cell & Hackney Carriage Department

\*Note: HoDs will ensure that the officers/officials of the abovesaid departments/offices shall not be posted for more than 3 years in the same seat of Purchasing and Tendering.

*Ray'sm*

**Zone-II**

(Name of Economic, Infrastructure and Revenue Departments/Sensitive Departments)

**Maximum continuous tenure: 3 years**

Sl. No.	Name of the Department/Offices
1.	Finance/Accounts Department (Final Payment Department and GPF Cell)
2.	Factory Licensing Department
3.	Engineering Department (only Building Department)
4.	Remunerative Project Cell
5.	General Branch
6.	Central Licensing & Enforcement Cell
7.	Advertisement Department
8.	Assessment & Collection Deptt.
9.	Veterinary Services Department
10.	Vigilance Department
11.	Land & Estate Department
12.	Public Health Department

This issues with the approval of competent authority.

*Rajeev Kumar*  
(Rajeev Kumar)  
Director (Personnel)

**Distribution :-**

1. All Addl. Commissioners
2. All Dy. Commissioners/HODs/CVO/CLO/ *Through mail*
3. Director (IT) with the request to upload this on the municipal website

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