



MUNICIPAL CORPORATION OF DELHI

CENTRAL ESTABLISHMENT DEPARTMENT
22nd FLOOR, DR. S.P.MUKHERJEE CIVIC CENTRE
J.L.NEHRU MARG, NEW DELHI- 110002

No. SO-I/AO-II/CED/MCD/2022/1198

Date: 30/07/2022

CIRCULAR

1. Election Commissioner, Nirvachan Sadan, Ashoka Raod, New Delhi-110001.
2. State Election Commissioner, State Election Commission, Nigam Bhawan, Kashmere Gate, Delhi-110006.

Sub: Engagement of Consultant to assist Delimitation Committee for delimitation of wards in Municipal Corporation of Delhi.

Sir/Madam,

I have been directed to communicate that one Consultant is required to be engaged to assist Delimitation Committee for delimitation of wards in Municipal Corporation of Delhi, having experience and expertise in the field preferably having following desired qualification:-

Retired officer of Election Commission of India/State Election Commission having a minimum 10 years experience in Central/State Government.

The engagement of aforesaid Consultants in Municipal Corporation of Delhi shall be on the following terms & conditions:-

1. The engagement is on full-time basis and Consultant will not be permitted to take up any other assignment during the period of engagement;
2. Consultant is engaged on contract basis for a period of 06 months. The engagement shall be reviewed after 06 months to see the suitability and adequate desirability. However, it can be extended further subject to the satisfactory performance of the consultant and depending upon the specific job and the time frame for its completion. The total period of engagement as consultant should not exceed 5 years. In no case the consultant should be allowed beyond five years.
3. The amount of monthly consolidated remuneration/fee Consultant shall be Last Pay minus Basis Pension plus DA at the applicable rate. However, he shall continue to draw pension and the dearness relief thereon during the period of his engagement as Consultant (in pursuance of Finance (Accounts) Deptt., Govt. of NCT of Delhi O.M. No. F.20/4/2015-AC/2004-48 dated 04/12/2015 para 'C'). His/Her engagement as consultant shall not be considered as case of re-employment.
4. Consultant shall not be entitled to any allowance such as House Rent Allowance, reimbursement of call charges of Residential telephone/mobile, Residential Accommodation, Pension Staff, etc.
5. The Consultant will be entitled for Transport facility/ Transport allowance as the case may be.
6. No TA/DA shall be admissible for joining the assignment or on its completion. Consultant will not be allowed foreign travel at Government-expense. However, Consultant shall be allowed TA/DA for travel inside the country in connection with the official work, if any, as per entitlement as on the date of retirement;
7. Consultant shall be eligible for 8 days leave in a calendar year on pro-rata basis. Therefore, Consultant shall not draw any remuneration in case of absence beyond 8-days in a year (calculated on pro-rata basis). Also un-availed leave in a calendar year cannot be carried forward to next calendar year.
8. The Engagement is of temporary nature and the engagement can be cancelled at any time by the State Election Commission without assigning any reason.
9. The working hours shall be normal as applicable in the Commission to other staff.
10. Consultant shall treat all official information as confidential and use the same only the purpose of performance of services.
11. Consultant shall perform all duties with all necessary skill, diligence, efficiency & economy.

It is, therefore, requested that willing candidates fulfilling the above mentioned criteria may submit their applications to Director(Personnel), Municipal Corporation of Delhi, E-1 Block, 22nd Floor, Dr. S.P. Mukherjee Civic Centre, J. L. Nehru Marg, New Delhi-110002 for engagement as Consultant within 07 days from the date of issue of circular.

Administrative Officer (Estt.)

Copy to:

AC (IT) with the request to get it uploaded on MCD's website.

APPLICATION FOR THE POST OF CONSULTANT IN MUNICIPAL CORPORATION OF DELHI.

1. Name :-.....
2. Father's Name :-.....
3. Address in Block Letters :-.....
4. Mobile No. & Email ID :-.....
5. Date of Birth (in Christian era) :-.....
6. Date of retirement under Central/
State Government Rules :-.....
7. Educational Qualifications :-.....
:-.....
8. Work experience (Delimitation/Census) :-.....

1. Additional information, if any, which you
would like to mention in support of your
suitability for the post, Enclose a separate sheet,
if the space is insufficient. :-.....

Date:-.....

Signature of the candidate:-