



MUNICIPAL CORPORATION OF DELHI

(HOSPITAL ADMINISTRATION DEPARTMENT)

18th Floor, Dr. Shyama Prasad Mukherjee Civic Centre,
New Delhi-110002.



No.:AO(HA)/MCD/HQ/RR/2022/ 440

DATED: 17/10/22

Subject : - Public Notice on draft Recruitment Rules for the posts of Auxiliary Nurse / Midwife and Lady Health Visitor in Hospital Administration Department, Municipal Corporation of Delhi.

In compliance of DoPT's OM No.AB.14017/61/2008-Esstt.(RR) dated 13.10.2015, the draft Recruitment Rules for the following posts in Hospital Administration Department, Municipal Corporation of Delhi is annexed.

1. Auxiliary Nurse / Midwife.
2. Lady Health Visitor.

The Stakeholders interested having any objections comments or suggestions on the draft Recruitment Rules may do so in writing within a period of **30 days** from the date of publication of draft Recruitment Rules to **Sh. Vinod Kumar, Administrative Officer (HA)**, Municipal Corporation of Delhi, 18th Floor, Dr. S.P.M. Civic Centre, Jawahar Lal, Nehru Marg, New Delhi-110002 or e-mail at ao_hars@gmail.com .

Place:- New Delhi

Dated:- 17.10.2022

(Vinod Kumar)

Admn. Officer (HA)-HQ

Hosp. Admn. Deptt./MCD

Admn. Officer (HA)

Hospital Admn. Deptt. (HQ)

Municipal Corporation of Delhi

Copy to : -

1. Director (IT)-MCD : with request to upload the same on MCD website
2. AO(CED)-MCD : for kind information of Director (P).

SCHEDULE-III

S.No.	Columns	Existing RRs of Auxiliary Nurse/Midwife Delhi, the No.F.9/13/83-LSG 2174 dated 18 th April, 1983	Provisions now proposed to be made after review	Alterations recommended with reason
1.	Name of Post	Auxiliary Nurse/Midwife	Auxiliary Nurse/Midwife	No Change.
2.	No. of post	255 (1982) – Subject to variation dependent on work-load	921 (2022) – Subject to variation dependent on work-load	Change. As per revised Establishment Schedule 2022-23 of unified Corporation.
3.	Classification	Category 'C'	Category 'C'	No change
4.	Scale of Pay	Rs.260-350	Pay Level-04 of 07 th CPC Pay Matrix (Rs.25500-81100/-)	Change of Pay Scale as per 7 th CPC Recommendations.
5.	Whether selection post or non-selection post	Not Applicable	Non Selection	Change As per functional requirement of the Department.
6.	Age limit for direct recruits	Between 18 & 25 years (Relaxable upto 35 years for Government servants and employees of M.C.D. in accordance with the instructions issued by the Central Government). Note:- The crucial date for determining the age limit shall be fixed for sending names by the Employment Exchange.	Between 18 to 27 years. (Relaxable for Government servant and employees of the Municipal Corporation of Delhi. up to 40 years in accordance with the orders/instructions issued by the Central Government from time to time). Note: - The crucial date for determining the age-limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh UT, Lahaul & Spiti district and Pangi Sub Division of Chamba district of Himachal Pradesh, Andaman & Nicobar Islands and Lakshadweep Islands	• Change as per DOPT Guidelines.
7.	Educational and other qualification required for direct recruits	Essential: (i) Matric pass from a recognised University / Board / School or equivalent. (ii) Qualified Midwife registered with Nursing Council of India as Aux. Nurse/Midwife Desirable:- (i) Professional experience in Government or Semi Government Hospitals, Nursing Home or Welfare Centre. (ii) Working knowledge of Hindi.	Essential: (i) 12th pass from a recognised Board or University; (ii) Diploma or Certificate course in Auxiliary Nurse Midwife from a recognised institution. (iii) Registered as Auxiliary Nurse Midwife Nursing with a Nursing Council Desirable:- (i) Experience and training in family welfare. Note : The qualification(s) regarding experience is relaxable at the discretion of the Staff Selection Authority Competent authority in the case of candidates belonging to the Scheduled Castes and the Scheduled Tribes, if at any stage of Selection, if the Staff Selection Authority is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the posts reserved for them.	Change, as per DoPT Guidelines
8.	Whether age and educational qualifications prescribed for the direct recruits will apply in the case of promotion	Not applicable	Age – No. Qualification – Yes	Change.

9.	Period of probation, if any	2 years.	2 years.	No change.
10.	Method of Recruitment: Whether by Direct Recruitment or by Promotion or by Deputation/Transfer, percentage of vacancies to be filled by various methods	By Direct Recruitment.	(a) 30 % by Promotion failing which by Direct Recruitment. (b) 70 % by Direct Recruitment.	Change As per functional requirement of the Department.
11.	In case of Recruitment by Promotion / Deputation / Transfer, grades from which Promotion/Deputation/Transfer to be made	Not Applicable	Multi Tasking Staff (Hospital Admn.) under Hospital Administration Department with eleven years regular service in the grade of Multi Tasking Staff (Hospital Admn.) in Hospital Administration Department having Qualification prescribed in Column (7).	Change As per functional requirement of the Department.
12.	If a D.P.C. exists, what is its composition	Category 'C' D.P.C. : 1. Municipal Health Officer : Chairman 2. Asstt. Comm. (H) or an officer of higher rank : Member 3. Subject Specialist - An Officer at least with one rank above : Member. 4. Administrative Officer(H) : Member 5. A Schedule Caste or Schedule Tribe Officer comparable in status to the subject specialist : Member	Category-'C' Departmental Promotion Committee for Promotion / Confirmation:- 1.Addl.Com.(Incharge of the Department Concerned)-Chairperson. 2.DC/ADC/Director of the Department Concerned - Member. 3. Director (P) / AC, CED-Member. 4.Liaison Officer, MCD / Representative of SC/ST - Member.	Change As per functional requirement of the Department.
13.	Circumstances in which U.P.S.C. is to be consulted in making recruitment	Consultation with the UPSC necessary while amending relaxing any of the provisions of these regulations.	Consultation with UPSC is not necessary.	Change as per Notification No. F.14(17)/LA-2003/783 dated 23.12.2004.

SCHEDULE-III

S.No.	Columns	Existing RRs of Lady Health Visitor Delhi, the No.F.9/34/80-LSG dated 2-12-1980	Provisions now proposed to be made after review	Alterations recommended with reason
1.	Name of Post	Lady Health Visitor	Lady Health Visitor	No Change.
2.	No. of post	101 Permanent, 40 Temporary (1980)	400 (2022) - Subject to variation dependent on workload	Change. As per revised Establishment Schedule 2022-23 of unified Corporation.
3.	Classification	Category 'C'	Category 'C'	No Change.
4.	Scale of Pay	Rs.330-10-380-EB-12-500-EB-15-560	Pay Level-05 of 07 th CPC Pay Matrix (Rs.29200-92300/-)	Change of Pay Scale as per 7 th CPC Recommendations.
5.	Whether selection post or non-selection post	Not Applicable	Non Selection	Change As per functional requirement of the Department.
6.	Age limit for direct recruits	Not exceeding 30 years. (Relaxable for Government servants and employees of Municipal Corporation of Delhi)	Between 18 to 27 years. (Relaxable for Government servant and employees of the Municipal Corporation of Delhi. up to 40 years in accordance with the orders/instructions issued by the Central Government from time to time). Note: - The crucial date for determining the age-limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh UT, Lahaul & Spiti district and Pangi Sub Division of Chamba district of Himachal Pradesh, Andaman & Nicobar Islands and Lakshadweep Islands	Change as per DOPT Guidelines.
7.	Educational and other qualification required for direct recruits	Essential: (1) Should have passed Matriculation examination of a recognized University / Board or equivalent ; (2) Should be registered Lady Health Visitor from a recognised Institution; (3) Should possess thorough knowledge of Domestic and Social Science and elementary personal and General Hygiene. Desirable : (1) Experience in the profession. (2) Knowledge of Hindi.	Essential: (1) 12th standard pass from a recognised Board; (2) Diploma (two years) in Auxiliary Nurse and Midwife with two years experience in the field of Auxiliary Nursing in minimum fifty bedded Hospital; (3) Registered with any State Nursing Council as ANM in India, (4) Working knowledge in Hindi. Desirable: (I) Six months promotional training for Auxiliary Nurse and Midwife as prescribed by Indian Nursing Council. Or (II) (a) Diploma in General Nursing Mid-Wifery from a recognised Board or Council; (b) Registered as a Nurse or Nurse and Mid-wife (Registered Nurse or Registered Nurse and Midwife) with State Nursing Council; (c) One year experience in minimum fifty bedded hospital. Note 1: Qualifications are relaxable at the discretion of Staff Selection Authority in the case of candidates otherwise well qualified. Note 2: The qualifications regarding experience are relaxable at the discretion of the Staff Selection Authority Competent authority in the case of candidates belonging to the Scheduled Castes and the Scheduled Tribes, if at any stage of Selection, if the Staff Selection Authority is of the opinion that sufficient number of candidates from these communities possessing therequisite experience are not likely to be available to fill up the posts reserved for them.	As per DoPT Guidelines .

8.	Whether age and educational qualifications prescribed for the direct recruits will apply in the case of promotion	Not applicable	Age – No Education Qualification – Yes.	Change. As per functional requirement of the department.
9.	Period of probation, if any	2 years.	2 years.	No change.
10.	Method of Recruitment: Whether by Direct Recruitment or by Promotion or by Deputation/Transfer, percentage of vacancies to be filled by various methods	By Direct Recruitment.	By promotion failing which by Direct Recruitment.	Change As per functional requirement of the department.
11.	In case of Recruitment by Promotion/Deputation /Transfer, grades from which Promotion/Deputation /Transfer to be made	Not Applicable	Promotion : Auxiliary Nurse Midwives with five years regular service in Maternity Home / Hospital or M&CW centre and have completed at least 06 months training from a recognised institution to become eligible for discharging the duties as a Lady Health Visitor.	Change As per functional requirement of the department.
12.	If a D.P.C. exists, what is its composition	Not Applicable.	Category-‘C’ Departmental Promotion Committee for Promotion / Confirmation:- 1.Addl.Com.(Incharge of the Department Concerned)– Chairperson. 2.DC/ADC/Director of the Department Concerned – Member. 3. Director (P) / AC, CED-Member. 4.Liaison Officer, MCD / Representative of SC/ST – Member.	Change As per functional requirement of the Department.
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