

NORTH DELHI MUNICIPAL CORPORATION
OFFICE OF THE ADDL. DIRECTOR (HOMOEOPATHY)
13th Floor, E-1 Block, Dr. SPM Civic Centre, JLN Marg, New Delhi-110002

No. Addl. Dir./Homoeo/NDMC/2020/D-08

Dated 01/06/2020

NOTICE INVITING QUOTATION

Sealed quotations are invited in the Office of the Addl. Director (Homoeopathy), North Delhi Municipal Corporation for Alcohol Based Hand Sanitizers by the undersigned as per the following details -


S. No.	Name of Item	Pack Size	Quantity	Date & Time of submission of quotation	Date & Time of opening of quotation
1	Hand Sanitizers (Containing at least 70% Alcohol)	5 Litre	60 Packs	On or before 10.06.2020 up to 11.30 AM	10.06.2020 at 12.00 Noon

The rates shall be quoted in figures as well as in words and shall be protected with transparent tape, failing which the bid shall be rejected.

Quotations will be received in the Diary section of the office of Addl. Director (Homoeopathy), 13th Floor, E-1 Block, Dr. SPM Civic Centre, JLN Marg, Delhi-110002 on or before the due date and time. Quotations received after due date and time will not be considered. The quotations will be opened in the Office of Director (AYUSH), 12th Floor, E-1 Block, Dr. SPM Civic Centre, JLN Marg, Delhi - 110002 in the presence of the representatives of firms, if any.

Terms and Conditions: -

1. The undersigned reserves the right to reject or accept any quotation without assigning any reason.
2. The quoted rates should be valid for six months from the date of opening of quotation.
3. Full specification of the item must be given while quoting the rates & supported by samples/catalogue (if any). Exact amount of GST (Taxes) etc should be mentioned.
4. The firms are required to submit the certificate on letter head of the firm that the rates offered are not higher than the rates quoted in any other Govt. institution of NCT of Delhi and accept all terms & conditions of NIQ.
5. The firms are also required to submit the certificate on letter head that they have not been debarred/blacklisted by any govt. institution and no CBI/Vigilance Enquiry is pending against the firm.
6. Supply is to be arranged by the firm within stipulated period of 14 days from the date of issue of supply order. If delayed, then penalty of 1% of the cost of order per week, maximum 5% will be imposed on the firm.
7. No supply shall be received which does not comply with the shelf life. The maximum time period permitted between the date of manufacturing and the date of supply shall not be more than ¼ of the whole life period of the item.
8. No firm will be eligible to withdraw its rates on /after the submission of quotation.
9. Firm must fulfill the general condition of the quotation.
10. Self attested copy of valid GST No., PAN of the firm has to be submitted along with the quotation.
11. Previous experience in any Govt. Department in similar cases may be attached.
12. The rates quoted are for the item i.e. Hand Sanitizers to be delivered at Central Homoeo Store, 2nd Floor, Lala Hansraj Gupta Health Complex, D-16, Sector - 7, Rohini, Delhi - 110085.
13. The supply should be marked /labeled as "North DMC Supply, Not For Sale"
14. The firms are requested to submit that offer complies with quotation specification. Alternate rates in one quotation are not acceptable. If the firm provides more than one offer, their quotations will be treated as invalid.
15. In case the opening date is declared a holiday, the quotation will be opened on the next working day at same place & time.
16. Quotation No. should be written on the envelope.
17. Any contradiction to the above terms and conditions, the bid is liable for rejection.
18. Full description of the quotation is also available on the official website of North Delhi Municipal Corporation -www.mcdonline.nic.in
19. Format of the quotation is given overleaf.


Addl. Director (Homoeopathy)
North Delhi Municipal Corporation

Distribution:

1. Director (AYUSH), North DMC
2. DOV, Civic Centre
3. DCA (Health)/Accounts Officer (H&P)
4. MO I/c, Central Homoeo Store
5. Notice Board, Central Homoeo Store
6. MO I/c, Mrs. GLM Hospital for display on Notice Board
7. Addl. Director (IT) for display on the website of North DMC

DR. (MRS.) REKHA
Addl. Director (Homoeo)
North Delhi Municipal Corporation

On the Letter Head

To

The Addl. Director (Homoeopathy),
North Delhi Municipal Corporation,
13th Floor, E-1 Block, Dr. SPM Civic Centre,
JLN Marg, New Delhi – 110002

Subject: - Notice Inviting Quotation

Reference: - Quotation No. Addl. Dir./Homoeo/NDMC/2020/-----

dated -----

Quotation for Hand Sanitizers

S. No.	Name of Item	Pack Size	Quantity	Rate per unit	Amount
1	Hand Sanitizer	5 Litre	60 Packs	In figures To be covered with transparent tape	In figures To be covered with transparent tape
GST @ _____					
Total Amount					

Total Amount (in words) _____

_____ (To be covered with transparent tape)

- I/We hereby accept all the terms and conditions of the quotation as mentioned in the Notice inviting Quotation.
- Certified that the rates offered are not higher than the rates quoted in any other Govt. Institution of NCT of Delhi.
- Certified that the firm has not been debarred/blacklisted by any govt. institution and there is no CBI/Vigilance Enquiry pending complaint against the firm.
- The following documents are enclosed with the quotation:-
 - a. Copy of GST Registration
 - b. Copy of PAN

Signature
Stamp and date