

	<p align="center"><b>NORTH DELHI MUNICIPAL CORPORATION</b>  <b>EDUCATION DEPARTMENT: HQ</b>  <b>DR. SHYAMA PRASAD MUKHERJEE CIVIC CENTRE</b>  <b>E BLOCK, 15<sup>TH</sup> FLOOR, JLN MARG, N DELHI-02</b>  <b>{E-mail – adeplangrant@gmail.com}</b></p>	
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No. D/ADE/Plan/HQ/Edn/2021/ 1940

Date: 10.03.2021

Sub.: NIT for providing Group Accidental Insurance to cover the children studying in Municipal and its aided Schools falling under jurisdiction of North DMC for the period of one year w.e.f 05.05.2021 to 04.05.2022.

Schedule of NIT:

Date of opening of NIT- 11.03.2021

Closing of NIT- 23.03.2021( till 5:00PM)

Opening of Tender - 24.03.2021at 3:00 PM

Details of the NIT is available on <https://mcdonline.nic.in>

TERMS AND CONDITIONS OF NIT WILL BE AS:

(a) Accidental death benefits:

Accidental death (except Medical Reimbursement) benefits to any school child studying in Municipal and its aided Schools in Delhi while -in school, at home, in the Play Ground or anywhere in India will be:

(i)	Accidental Death Only	-	Rs. 50,000/-
(ii)	Loss of Two Limbs or One Limb & One Eye	-	Rs. 50,000/-
(iii)	100% Permanent Disablement (other than above)	-	Rs. 50,000/-
(iv)	Loss of One Limb or One Eye	-	Rs. 25,000/-

(b) Medical reimbursement:

The policy will provide for reimbursement of Medical expenses to maximum amount of Rs. 2000/- incurred by a student for treatment in a recognised Nursing Home or Hospital as in-patient or out-patient treatment for an injury sustained in an accident in the Municipal area only and not outside Delhi. The benefit will cover 24 hrs. X 365 days.

(c) Hospitalisation Expenses :

The company shall provide the Hospitalisation Expenses to maximum amount of Rs. 10,000/- incurred by a student for treatment in a recognised Nursing Home or Hospital as In-Patient for an injury sustained in an accident only during school timings and in school premises only.


(d) Disablement Claim :

Disablement Certificate on the format provided by the Insurance Company shall be submitted from the qualified Doctors having a degree of M.S., Medical Certificate from the in-charge of any Govt. Hospital/Municipal Hospitals shall also be valid for this purpose.

Submission of Claim

In case of claim the following claim papers shall be submitted by North DMC or School Authority as per the format provided by the company. The company shall provide the claim form in Hindi & English (both)

- Claim form (shall be made available by the Insurance Co.);
- Prescription & Bills of Hospital;
- Post-mortem report, if any;
- Death Certificate;
- Disablement certificate.

  
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### Premium

The actual amount of premium payable to the insurance company shall be worked out on the basis of enrolment of children in the schools run and aided by North DMC and the rate reached by lowest quotation and final negotiation. The total number of children are 2,83,000 (approx.) and may be increased.

### Limit per Accident :

The limit for any accident involving more than 200 children in each accident will be Rs. 100.00 Lacs.

### Limit per Annum :

The per annum accidental limit will be Rs. 200.00 Lacs.

### Basis of Claim :

The records of North DMC schools will be the basis of insurance and claims. All the children on roll of North DMC primary & nursery schools and the schools aided by North DMC during the period of insurance will be covered by the scheme. The actual number of children may vary due to new admission/up-gradation/ withdrawal during the period of insurance.

### Timing :

The insurance cover shall be available on 24 hours basis and shall not be restricted to school timings only except in the case of claim of hospitalization expenses which is subject to a maximum of Rs. 10,000/- for treatment in a recognised nursing home or hospital as In-Patient.

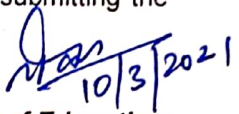
### Other terms and conditions:



1. Only non-life insurance companies registered with the Insurance Regulatory and Development Authority (IRDA), GOI can apply. Kindly enclosed valid registration certificate.
2. The bidders shall submit the Financial Rate Bid (called financial bid). The rate will be applicable for **per child for providing insurance for a period of one year**. The Rate should be quoted in the financial bid in figures as well as in words.
3. The rates offered by the bidder in the Financial Bid will be valid for three months from the date of opening of the Financial Bid. The amount should be **pasted with a transparent cellophane adhesive tape** failing which the bid shall be rejected outright. Seal of firm should be affixed along with the signature of Proprietor/ Partner/ Director/ Authorised Signatory, as the case may be. No cutting or overwriting is allowed.
4. The approved bidder(s) should submit Two Non-Judicial Stamp Papers of the value of Rs. 100/- each.
5. The bidding company should appoint its local representative in Delhi. The authority letter issued by the company, in this regard, indicating the name and address of the representative should be submitted. The appointed representative should be authorized to correspond and /or negotiate with North DMC and his/her decision during the process shall be final and binding on bidding company. The authority letter should be issued by the Director/Principal Officer/competent authority. The signature of local representative along with his/her photograph should be duly attested by the competent authority of the bidding company.
6. The interested bidders may submit their NIT along with all relevant documents in a sealed envelope.
7. Any controversy or dispute arising out of this contract/agreement shall be settled in the Hon'ble Court under the jurisdiction of NCT of Delhi.
8. The bidding company should undertake on its letter head that the company is not black listed or otherwise debarred from tendering by any other Govt. agency/undertaking.

*for*  
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9. The bidding company should also undertake on its letter head that the company has not executed the similar work at lower rate than offered in the instant case to any other Govt. agency during the current financial year within the NCT of Delhi.
10. The department reserves the right to blacklist the company in case the company violates the terms and conditions of the contract/agreement or defaults in the making of payment of valid insurance claim raised by the North DMC within a reasonable period of time.
11. The department reserves the right to accept or reject any NIT without assigning any reason(s).
12. The prospective bidders may contact Assistant Director Education , Plan, 15<sup>th</sup> floor, Education department, E-1 Block Dr. S.P.M Civic center JLN Marg, Minto Road New Delhi-110002 on all working days between 10:00Am to 5:30 PM for submitting the NIT or any other clarifications.

  
10/3/2021  
Asst. Director of Education  
(Plan)

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Subject: Financial Rate Bid for providing Group Accidental Insurance Cover to all children studying in North DMC run / aided schools.

Name of the Company: \_\_\_\_\_

I / We submit Financial Bid for providing Group Accidental Insurance Cover to all children studying in schools run / aided by North DMC as per the terms and conditions of the North DMC which are acceptable to me/us.

Rates quoted – Net and Inclusive of all charges & taxes.

Rates Quoted per child	
in Figures	in Words
Rs.	Rupees

Signature of the officer : \_\_\_\_\_

Name : \_\_\_\_\_

Designation : \_\_\_\_\_

Address : \_\_\_\_\_

Phone : \_\_\_\_\_

Seal: \_\_\_\_\_