





Bid Document

	Bid Details
Bid End Date/Time	14-03-2022 20:00:00
Bid Opening Date/Time	14-03-2022 20:30:00
Bid Life Cycle (From Publish Date)	90 (Days)
Bid Offer Validity (From End Date)	80 (Days)
Ministry/State Name	Delhi
Department Name	Urban Development Department Delhi
Organisation Name	Municipal Corporation Of Delhi (mcd)
Office Name	Hindu Rao Hospital, Malka Ganj
Item Category	Security Manpower Service (Version 2.0) - Healthcare; Unarmed Security Guard , Security Manpower Service (Version 2.0) - Healthcare; Security Supervisor
Contract Period	1 Year(s) 11 Month(s) 29 Day(s)
Minimum Average Annual Turnover of the Bidder	250 Lakh (s)
Years of Past Experience required	3 Year (s)
Past Experience of Similar Services required	Yes
MSE Exemption for Years of Experience and Turnover	No
Startup Exemption for Years of Experience and Turnover	No
SHG Exemption for Years of Experience and Turnover	No
Document required from seller	Experience Criteria, Bidder Turnover, Certificate (Requested in ATC), OEM Authorization Certificate, OEM Annual Turnover, Additional Doc 1 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Bid to RA enabled	No
Time allowed for Technical Clarifications during technical evaluation	2 Days
Estimated Bid Value	86200012.8
Evaluation Method	Total value wise evaluation

EMD Detail

Advisory Bank	State Bank of India
EMD Percentage(%)	2.50
EMD Amount	2155000

ePBG Detail

Advisory Bank	State Bank of India
ePBG Percentage(%)	5.00
Duration of ePBG required (Months).	26

- (a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.
- (b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

Beneficiary:

Addl Medical Superintendent

Hindu Rao Hospital, Malka Ganj, Urban Development Department Delhi, Municipal Corporation of Delhi (MCD), (Renu Pathak)

Splitting

Bid splitting not applied.

MSE Purchase Preference

MSE Purchase Preference	No	
-------------------------	----	--

- 1. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
- 2. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid data sheet (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU / Public Listed Company. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.
- 3. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.
- 4. Past Experience of Similar Services: The Bidder must have successfully executed / completed at least one single order of 80 % of the Estimated Bid Value or 2 orders each of 50 % of the Estimated Bid Value or 3 orders each of 40 % of the Estimated Bid Value for similar service(s) in last three years to any Central / State Govt Organization / PSU / Public Listed Company. Copies of contracts / work orders and documentary evidence of successful execution / completion in support of Past Experience of Similar Services along with names, address and contact details of clients shall be uploaded with the bid for verification by the Buyer.

Additional Qualification/Data Required

Annual turnover Required by Buyer in Crores: 2.50 crores during last three financial years

The Bidder should have executed at least X No. projects with contract value not less than yy for each contract of providing manpower services to Central/ State Government Departments/ Public SectorUndertakings/ Autonomous Bodies in last N financial years:X=3, Yy=2 crore, N=3 years

The Bidder should have executed at least X No. projects with supply of xx..no. of manpower in each contract of providing manpower services to Central/ State Government Departments/ Public SectorUndertakings/ Autonomous Bodies in last N financial years:X=2, Xx=100, N=3years

Geographic Presence: Office registration certificate: The participating firms should have registered office in Delhi/NCR.

___ number or ____ % of existing consultants / deployed resources of the procurement departmenthaving a job satisfactory certificate, will be continued by the successful bidder/ Service Provider under thenew contract also as per the Terms and Conditions of the new contract concluded on the basis of this bid.:N/A

Additional Conditions specific to this bid:The Agency shall have its own establishment/set up/mechanism to provide regular ongoing training of guards at repeated intervals to ensure correct and satisfactory performance of duty and responsibilities during the contract providing vigil security services, fire/fighting/crowd control and disaster management and to maintain law and order situation in Hospital Premises.

Scope Of Work For the Service: 1646401669.pdf

Security Manpower Service (Version 2.0) - Healthcare; Unarmed Security Guard (104)

Technical Specifications

Specification	Values	
Core		
Type of Establishment / Area	Healthcare	
Category of Profile	Unarmed Security Guard	
Category of Skills	Unskilled	
Gender	Male	
Duty Hours in a day	8	
Qualification	High School	
Ex Servicemen	Optional	
Age Limit	Up to 55 years	
Years of Experience	0 - 3 years	
Additional Requirements for the Security Personnel	Mentally and Physically Fit for service and out of 104 male security guard 21 should be ex service man	
Addon(s)		
Additional Details		
Total Number of Manpower per 8 hour shift	104	
Designation	Male Security Guard	
Location of Deployment	Hindu Rao Hospital	

Additional Specification Documents

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporti ng Officer	Address	Number of resources to be hired	Additional Requirement
1	Rajiv Nandan Sahai	110007,Hindu Rao Hospital Malka Ganj	104	 Number of working days in a month: 30 Bonus (INR per day): 51.47 EDLI (INR per day): 3.09 EPF Admin charge (INR per day): 3.09 ESI (INR per day): 20.08 Provident Fund (INR per day): 74.16 Non Mandatory Compliance 1 (in Rupees): 103 Non Mandatory Compliance 2 (in Rupees): 0 Non Mandatory Compliance 3 (in Rupees): 0 Tenure/ Duration of Employment: 24 Basic Pay (Minimum daily wage): 618

Security Manpower Service (Version 2.0) - Healthcare; Unarmed Security Guard (26)

Technical Specifications

Specification	Values
Core	
Type of Establishment / Area	Healthcare
Category of Profile	Unarmed Security Guard
Category of Skills	Unskilled
Gender	Female
Duty Hours in a day	8
Qualification	High School

Specification	Values	
Ex Servicemen	Optional	
Age Limit	Up to 55 years	
Years of Experience	0 - 3 years	
Additional Requirements for the Security Personnel	Mentally and Physically Fit for service and out 26 female security guard 5 may be ex service womenn	
Addon(s)		
Additional Details		
Location of Deployment	Hindu Rao Hospital	
Designation	Female Security Guard	
Total Number of Manpower per 8 hour shift	26	

Additional Specification Documents

Consignees/Reporting Officer and Quantity

S.No.	Address	Consignee/Reporti ng Officer	Number of resources to be hired	Additional Requirement
-------	---------	---------------------------------	---------------------------------	---------------------------

S.No.	Consignee/Reporti ng Officer	Address	Number of resources to be hired	Additional Requirement
1	Rajiv Nandan Sahai	110007,Hindu Rao Hospital Malka Ganj	26	 Number of working days in a month: 30 Tenure/ Duration of Employment: 24 Basic Pay (Minimum daily wage): 618 Provident Fund (INR per day): 74.16 EDLI (INR per day): 3.09 ESI (INR per day): 20.08 EPF Admin charge (INR per day): 3.09 Bonus (INR per day): 3.09 Bonus (INR per day): 10.09 Non Mandatory Compliance 1 (in Rupees): 103 Non Mandatory Compliance 2 (in Rupees): 0 Non Mandatory Compliance 3 (in Rupees): 0

Security Manpower Service (Version 2.0) - Healthcare; Security Supervisor (6)

Technical Specifications

Specification	Values
Core	
Type of Establishment / Area	Healthcare
Category of Profile	Security Supervisor
Category of Skills	Semi skilled
Gender	No Preference
Duty Hours in a day	8
Qualification	High School
Ex Servicemen	Optional
Age Limit	Up to 55 years
Years of Experience	0 - 3 years
Additional Requirements for the Security Personnel	Mentally and Physically Fit and all of them should have necessary certification fire safety training certification to work as designated fire safety officer

Specification	Values
Addon(s)	
	Additional Details
Location of Deployment	Hindu Rao Hospital
Designation	Security Supervisor
Total Number of Manpower per 8 hour shift	6

Additional Specification Documents

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporti ng Officer	Address	Number of resources to be hired	Additional Requirement
1	Rajiv Nandan Sahai	110007,Hindu Rao Hospital Malka Ganj	6	 Number of working days in a month: 30 Bonus (INR per day): 56.72 EDLI (INR per day): 3.40 EPF Admin charge (INR per day): 3.40 ESI (INR per day): 22.13 Provident Fund (INR per day): 81.72 Non Mandatory Compliance 1 (in Rupees): 113.5 Non Mandatory Compliance 2 (in Rupees): 0 Non Mandatory Compliance 3 (in Rupees): 0 Tenure/ Duration of Employment: 24 Basic Pay (Minimum daily wage): 681

Buyer Added Bid Specific Terms and Conditions

1. Provisions for workmen compensation, insurance, public liability, property damage, insurance etc. to be

ensured by the contractor. Also, safety measures prescribed for working in Extra High Voltage & use of personnel protective equipment must be adhered to.

2. Generic

Bidder financial standing: The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

3. Generic

Bidders are advised to check applicable GST on their own before quoting. Buyer will not take any responsibility in this regards. GST reimbursement will be as per actuals or as per applicable rates (whichever is lower), subject to the maximum of quoted GST %.

4. Payment

PAYMENT OF SALARIES AND WAGES: Service Provider is required to pay Salaries / wages of contracted staff deployed at buyer location first i.e. on their own and then claim payment from Buyer alongwith all statutory documents like, PF, ESIC etc. as well as the bank statement of payment done to staff.

5. Certificates

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

6. Forms of EMD and PBG

Bidders can also submit the EMD with Account Payee Demand Draft in favour of Medical Superintendent, Hindu Rao Hospital payable at SBI, Branch HRH, Delhi-07...

Bidder has to upload scanned copy / proof of the DD along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

7. Forms of EMD and PBG

Bidders can also submit the EMD with Fixed Deposit Receipt made out or pledged in the name of A/C (Name of the Buyer). The bank should certify on it that the deposit can be withdrawn only on the demand or with the sanction of the pledgee. For release of EMD, the FDR will be released in the favour of the bidder by the Buyer after making endorsement on the back of the FDR duly signed and stamped along with covering letter. Bidder has to upload scanned copy/ proof of the FDR along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date/ Bid Opening date

8. Forms of EMD and PBG

Bidders can also submit the EMD with Banker's Cheque in favour of Medical Superintendent HRH payable at SBI. Branch HRH Delhi-07...

Bidder has to upload scanned copy / proof of the BC along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

9. Forms of EMD and PBG

Bidders can also submit the EMD with Payment online through RTGS / internet banking in Beneficiary name Medical Superintendent Hindu Rao Hospital Account No. 10650663101 IFSC Code SBIN0011552 Bank Name State Bank of India Branch address Hindu Rao Hospital Delhi-07..

Bidder to indicate bid number and name of bidding entity in the transaction details field at the time of online transfer. Bidder has to upload scanned copy / proof of the Online Payment Transfer along with bid.

10. Forms of EMD and PBG

Successful Bidder can submit the Performance Security in the form of Account Payee Demand Draft also (besides PBG which is allowed as per GeM GTC). DD should be made in favour of Medical Superintendent Hindu Rao Hospital payable at SBI, Branch HRH, Delhi-07.. After award of contract, Successful Bidder can upload scanned copy of the DD in place of PBG and has to ensure delivery of hard copy to the original DD to the Buyer within 15 days of award of contract.

Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specification and / or terms and conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample, incorporating any clause against the MSME policy and Preference to make in India Policy, mandating any Brand names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid. Further any reference of conditions published on any external site or reference to external documents / clauses shall also be null and void. If any seller has any objection / grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

This Bid is governed by the <u>General Terms and Conditions</u>, conditons stipulated in Bid and <u>Service Level</u>
<u>Agreement</u> specific to this Service as provided in the Marketplace. However in case if any condition specified in
General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will
over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---Thank You---