



No. Addl. Dir. (Homoeo)/NDMC/2020/D- 86

Date: 19/08/2020

Subject: Offer of Trade discount on Local Purchase of Imported/Indian Homoeopathic Medicines.

North Delhi Municipal Corporation is providing health facility to the Employees & Pensioners and their families through Homoeopathic Dispensary, Mrs. GLM Hospital, Ajmeri Gate, Delhi - 110002 from where Local Purchase of Homoeopathic Medicines is done on daily basis.

Sealed quotations are invited from interested Chemists for offer of Trade discount on various purchases of Imported/Indian Homoeopathic Medicines. The chemist who shall offer highest trade discount on the homoeopathic medicines to the department will be selected for supply of Homoeopathic Medicines. The offer shall be valid for a period of 2 years i.e. for the year from 01.04.2020 to 31.03.2022.

All the interested chemists have to submit their quotations in the Diary section of the Office of the Undersigned on or before the due date and time.

Date and time of submission of Quotation : On or before 03.09.2020 up to 1.00 P.M.

Opening of Quotation : On 03.09.2020 at 2.00 P.M.

Place of opening of Quotation : Office of Director (AYUSH)

All bidders are requested to be present at the time of opening of sealed quotations.

The trade discount should be offered on M.R.P. (including GST) of the Medicines and quoted both in words and figures. Overwriting or cutting should be avoided and the same should be attested, if any. All the quoted rates should be covered with the transparent tape

The self attested copy of valid GST No., PAN of the chemist/firm, valid Drug License under the jurisdiction of Delhi and the latest income tax return has to be submitted along with the quotation

In case the opening date is declared a holiday, the quotations will be opened on next working day at the same place and same time.

Addl. Director (Homoeo)
North Delhi Municipal Corporation
Civic Centre, New Delhi-02

Copy to: -

1. Addl. Director (IT) with the request to upload the notice with terms & conditions and quotation form on the website of North DMC under News and Events.
2. MO I/c, Homoeopathic Dispensary, Mrs. GLM Hospital for display on the Notice Board
3. MO I/c, Central Homoeo Store for display on the Notice Board
4. Accounts Officer (H&P)
5. Local Chemists
6. Office Copy

Copy for kind information to: -

Director (AYUSH)

A. Terms & Conditions/Guidelines for the selection of Chemist: -

1. Selection of the Chemist for Local Purchase of Homoeopathic Medicines will be finalized by duly constituted Purchase Board for the purpose with the approval of Competent Authority.
2. The Chemist shall be selected from those located preferably within 1 km radius of the centre or situated in same pin code area/or chemist willing to supply such medicines within 24 hours.
3. For Pensioner's centre in urban area sealed offer be obtained from at least 10 chemists, while from 5 chemists in rural areas as we have fewer chemists in rural areas.
4. The following documents duly signed and stamped should be submitted:-
 - a. Copy of GST/GST Registration Certificate.
 - b. Copy of PAN.
 - c. Copy of valid Drug License under the jurisdiction of Delhi.
 - d. Latest Income Tax Return
5. The minimum discount acceptable will be :-
 - a. 10% or more for medicines on M.R.P.
 - b. Selection of chemist will be valid for a period of 2 years.
 - c. Chemist quoting maximum discount will be selected.
6. While selecting Chemist, H-1 will be identified and agreement will be entered into with H1 only.
7. If more than one Chemist offers to give similar discount, the order can be equally divided among the selected Chemists.
8. Selected Chemists shall be required to supply the medicines within 24 hours.
9. The qualified chemist will submit a security deposit of Rs. 10000/- for urban areas and Rs. 5000/- for rural areas in the shape of F.D.R. in the name of Commissioner, North Delhi Municipal Corporation.
10. Execution of agreement by selected chemist & North DMC on Rs.100/- Non judicial Stamp Paper.

Addl. Director (Homoeo)
North Delhi Municipal Corporation
Civic Centre, New Delhi-02

(On letterhead of the Chemist)

No. _____

Dated: _____

To

Addl. Director (Homoeopathy)
North Delhi Municipal Corporation,
13th floor, E-1 Block,
Dr. SPM Civic Center, J.L.N. Marg,
New Delhi-110002

Subject: - Offer of Trade discount on Local purchase of Homoeopathic Medicines.

In response to your Notice No. Addl. Dir./Homoeo/NDMC/2020/D-_____ dated _____ for local purchase of Homoeopathic Medicines, I/We hereby submitting my/our best offer of trade discount as under:

S. No.	Type of Homoeopathic Medicines	Discount Offered in %	
		In Figures	In Words
1.	Imported Homoeopathic Medicines		
2	Indian-made Homoeopathic Medicines		

- This discount offered is on the M.R.P. (including GST) of the Medicines as above.
- I/We hereby accept all the terms and conditions of the quotation as mentioned in the Notice inviting Quotation.
- The following documents are enclosed with the quotation:-
 - a. Copy of GST Registration
 - b. Copy of PAN
 - c. Copy of valid Drug License
 - d. Latest Income Tax Return

Signature of Proprietor
(Authorized representative of Chemist)
With Stamp & Telephone Numbers

Addl. Director (Homoeo)
North Delhi Municipal Corporation
Civic Centre, New Delhi-02