



Dr. Raj Mann,  
MD (Panchkarma)  
Addl. Dir. (Ayurveda)

North Delhi Municipal Corporation  
Ayurveda, Ayush Department  
12<sup>th</sup> Level, Dr. S.P.M. Civic Centre,  
J.L.N. Marg, New Delhi - 110002.  
Office: - 01123226242  
Mob: 8588881456, 9899230131

सूचना एवं प्रौद्योगिक कार्यालय  
डायरी संख्या: 95  
दिनांक: 3.6.2020  
उत्तरी दिल्ली नगर निगम

No. Addl. Dir. (Ay.)/North DMC/2020/D-899 Dated: 2<sup>nd</sup> Jun 2020

M/s \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Subject : Offer of Trade discount on Local Purchase of Ayurvedic Medicines  
(Classical & Patent).**

Sir,

North Delhi Municipal Corporation is providing health facility to the eligible employees & pensioners and their families through Ayurvedic Dispensary, GLM Hospital, Ajmeri Gate, Delhi - 110002 from where Local Purchase of Ayurvedic Medicines is done on daily basis.

You are requested to submit offer of Trade Discount on various purchase as stated in the enclosed Performa. The copy of terms & conditions is also enclosed herewith.

The chemist offering highest trade discount will be selected. The elected chemist shall have to enter into an agreement with North Delhi Municipal Corporation. The offer shall be valid for a period of two (2) years i.e. for the financial year 2020-2021 and 2021-2022. Quotations for the same are invited and may please be submitted in the office of the undersigned on or before 11 Jun 2020 by 2.30 PM.

Copy to :-

1. SMO, AVD GLMH.
2. DCA (Health) with a request to attend meeting on 11 Jun 2020 at 2.30 PM.
3. Notice Board of Office.
4. Notice board of the dispensary.
5. Addl. Director IT with a request to upload the same on website of the Corporation.
6. Office Copy.

Copy for kind information to :-

1. Addl. Comm. (Ayush).
2. Director (Ayush), with the request to Chair the meeting please.
3. CVO.
4. CLO.

  
Additional Director (Ayurveda)

Dr. RAJ MANN  
Additional Director (Ayurveda)  
North Delhi Municipal Corporation

For info  
3.6.2020  
10/1/2020  
10/1/2020

(on letterhead of the Contractor / Chemist)

No.

Dated : 2 June 2020

To,

Addl. Director (Ayurveda)  
North Delhi Municipal Corporation,  
12<sup>th</sup> Floor, E-1 Block  
Dr. S.P.M. Civic Center, J.L.N. Marg,  
New Delhi - 110002

ORDER

In response to your letter No. Addl. Dir. (Ay.)/NDMC/2020/D- dated 02 Jun 2020 for local purchase of Ayurvedic medicines, I/We hereby submit my/our offer as under :-

Ser. No.	Type of Ayurvedic Medicines	Discount Offered
1.	Classical Ayurvedic Medicines	
2.	Patent Ayurvedic Medicines	

This discount offered is on the M.R.P. of the Medicines as above.

Signature of Proprietor

(Authorised representative of Chemist)  
With Stamp & Telephone Numbers

Enclosures :-

1. Copy of GST Regn.
2. Copy of PAN No.
3. Copy of Drug License / Distributorship certificate.
4. Copy of latest Income Tax Return.

### **Terms and Conditions/Guidelines for selection of Chemist.**

1. Selection of the chemist will be finalized by the duly constituted Purchase Board for Local Purchase of Ayurvedic Medicines.
2. The Chemist shall be selected from those located preferably within 1 km radius of the centre or situated in same pin code area/or chemist willing to supply such medicines within 24 hours.
3. Pre-qualification of chemist :-
  - a. Copy of GST Registration Certificate.
  - b. Copy of PAN.
  - c. Copy of Drug License/distributorship certificate.
  - d. Copy of latest Income Tax Return.
4. The minimum discount acceptable will be :-
  - a. 10% or more for classical/patent medicines on M.R.P.
  - b. Selection of chemist will be valid for a period of 2 years.
  - c. Chemist quoting maximum discount will be selected.
5. While selecting chemist, H-1 will be identified and agreement will be entered into with H-1 only.
6. If more than one chemist offers to give similar discount, the order can be equally divided among the selected chemists.
7. Selected chemists shall be required to supply the medicines within 24 hours.
8. The qualified chemists will submit a security deposit of Rs. 10,000/- in the form of F.D.R. in favour of Commissioner, North Delhi Municipal Corporation.
9. Execution of agreement by selected chemist & North Delhi Municipal Corporation on Rs. 100/- Non Judicial Stamp Paper.

  
Addl. Director (Ayurveda) 24/6/20

Dr. RAJ MANN  
Additional Director (Ayurveda)  
North Delhi Municipal Corporation