

सूचना एवं प्रौद्योगिक कार्यालय  
बायरी संख्या 848  
दिनांक 17.8.2020  
उत्तरी दिल्ली नगर निगम

**NORTH DELHI MUNICIPAL CORPORATION**  
**CENTRAL ESTABLISHMENT DEPARTMENT**  
13<sup>TH</sup> FLOOR, DR. SP MUKHERJEE CIVIC CENTRE  
J.L. NEHRU MARG, DELHI-11002

No. ASO-IV/AO-II/CED/NDMC/2020/ 540

Dated: 11/8/2020

**OFFICE ORDER**

Consequent upon the approval of Competent Authority, i.e. Commissioner, North DMC, Shri. Vijay Singh, SSA (Retd.) (BMID-10048721) is hereby engaged as Consultant in Municipal Secretary Office on contract basis for a period of one year w.e.f. 20.07.2020 to 19.07.2021 on the following terms and conditions:-

- (a) He will be entitled to a maximum of one day's leave during a month. For any extra leave, remuneration on a pro-rata basis will be deducted.
- (b) No other allowance such as Transport Allowance, HRA etc or facility other than that specifically mentioned above will be payable/provided to him.
- (c) He will work as per the Corporation's working hours and will have to register his timings of arrival and departure with the bio-metric attendance system.
- (d) He will have to furnish an undertaking in this regard:-
  - (i) Good conduct while working on Contract Basis.
  - (ii) Non-disclosure of confidential information, if any, that he may have access to while working on contract basis.
  - (iii) Bonafide use of municipal equipment given to him during such period and return in the same condition, at the time of expiry of the contract.
- (e) He will not exercise any Financial or Administrative Powers.
- (f) The Commissioner, North DMC is empowered to terminate this engagement at any point of time, without assigning any reasons.
- (g) He will draw monthly emoluments, as per circular No.AC(Estt.)/CED/N/2018/4268 dated 20.12.2018.

Further Shri Vijay Singh, Consultant will draw salary from the office of Accounts Officer (NPS).

**Copy to:-**

1. Sh. Vijay Singh, SSA (Retd.)
2. Assistant Municipal Secretary
3. PS to Comm. for kind information of the Commissioner, North DMC
4. Addl. Director(IT), North DMC for uploading the same.
4. Accounts Officer(NPS)
5. PA to Dir(P)
6. Accounts Officer Concerned
7. Office Copy/Guard File.

*P.M.*  
11.8.2020  
(Pawan Kumar Jolly)  
Admn. Officer(Estt.)

*P.M.*  
11/8/20  
*P.M.*