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वर्ग

NORTH DELHI MUNICIPAL CORPORATION
CENTRAL ESTABLISHMENT DEPARTMENT
13TH FLOOR, DR. SP MUKHERJEE CIVIC CENTRE
J.L.NEHRU MARG, DELHI-11002

No. ASO-IV/AO/CED/NDMC/2021/1848

Dated: 14/1/2021

OFFICE ORDER

Consequent upon approval of the Competent Authority, i.e. Commissioner, North DMC, Ms. C.M. Janu, SSA (Retd.) is hereby engaged as Consultant in Hindu Rao Hospital/NDMC on contract basis for a period of six months with immediate effect on the following terms and conditions:-

- (a) She will be entitled to a maximum of one day's leave during a month. For any extra leave, remuneration on a pro-rata basis will be deducted.
- (b) No other allowance such as Transport Allowance, HRA etc or facility other than that specifically mentioned above will be payable/provided to him.
- (c) She will work as per the Corporation's working hours and will have to register her timings of arrival and departure with the Bio-metric attendance system.
- (d) She will have to furnish an undertaking in this regard:-
 - (i) Good conduct while working on Contract Basis.
 - (ii) Non-disclosure of confidential information, if any, that she may have access to while working on contract basis.
 - (iii) Bonafide use of Municipal equipment given to her during such period and return in the same condition, at the time of expiry of the contract.
- (e) She will not exercise any Financial or Administrative Powers.
- (f) The Commissioner, North DMC is empowered to terminate her engagement at any point of time, without assigning any reasons.
- (g) She will draw monthly emoluments, as per circular No.AC(Estt.)/SO-1/CED/N/2019/5058 dated 06.03.2019.

Further Ms. C.M. Janu, Consultant will draw salary from the office of Hindi Rao Hospital /NDMC.

Distribution:-

1. Ms. C.M. Janu, SSA (Retd.).
2. P.S to M.S.HRH/North DMC.
3. PS to Comm. for kind information of the Commissioner, North DMC
4. PS to Addl. Commissioner (Estt.)
5. PA to Dir(P)
6. ACA/Concerned
7. Addl. Director(IT) to upload on Mpl website of CED.
8. Office Copy/Guard File.

PA
14.1.21

(P.K Jolly)
Admn. Officer(Estt.)

M/S N/D/M/A