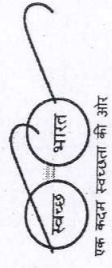




NORTH DELHI MUNICIPAL CORPORATION

Office of the Factory Licensing Department
E-1, Block 11th Floor, Dr. SPM Civic Centre,
J.L. Nehru Marg, New Delhi-110002



No. D/1488/AC/FL/NDMC/2020-21

Dated: 15/01/2024

OFFICE ORDER

Subject:- Simplification & reduction of existing compliances process while granting Licenses/ Permissions.

The Government of India, Ministry of Commerce and Industry (Department for Promotion and Industry and Internal Trade) vide D.O. Letter No. P-25020/10/2020-EODB dated 10.08.2020 followed by various communication required reduction of existing compliances/process while granting licenses/permissions. The Chief Secretary GNCTD on 21.10.2020, has reviewed the progress of reducing the compliance burden during the course of granting licenses and permissions and further decided to simplify and reduce the existing forms of granting licenses and permissions.

1. Therefore, upon review of the existing formalities, documents and timelines for granting factory licenses/permissions, it has been decided to revise the requirement of documents and timelines to reduce the burden of compliance/process for granting Factory Licenses/permissions.

(i) Issue of Factory License and its Renewal as per **Annexure-I**

- No inspection shall be carried out at the time of issue/renewal of license and inspection may be carried out post issuance of licenses/permissions on random basis.
- It is directed to strictly adhere to the revised requirement of documents and timeline for grant of Factory Licenses/permissions.

This issues with the approval of the Competent Authority.

Encl:- As above

Copy to:

- All Addl. Commissioners.
- Municipal Chief Auditor/CVO/Mpl. Secy., North DMC
- All Heads of the Departments.
- All Zonal Deputy Commissioners.
- PS to Commissioner/NDMC – for information of Commissioner, North DMC.
- PS to Commissioner/SDMC – for information of Commissioner, South DMC.
- Director (IT) with request to upload this order on the website.
- Guard file/Office copy.

MS Nisha Copy forwarded for favour of Information to:

- Hon'ble Mayor, North DMC.
- Leader of House, North DMC.
- Hon'ble Chairman/Standing Committee, North DMC.
- Leader of Opposition, North DMC.

15/01/2024
Addl. Commissioner (FL)

FACTORY LICENSING DEPARTMENT

Number of Documents			Timeline/No. of Days		
Existing	Revised (South DMC)	Revised (North DMC)	Existing	Revised (South DMC)	Revised (North DMC)
Total No. of 6 Documents	Total No. of 3 document revised i.e.	Total No. of 4 Document revised i.e.	Immediate provisional license is generated and if not rejected after scrutiny of documents within 45 days then it is deemed to be approved finally.	Immediate provisional license and time of scrutiny is revised to be reduced to 30 days	Immediate provisional license and time of scrutiny is revised to be reduced to 30 days
1 Ownership/In Case of tenant tenancy agreement.	1 Ownership/In case of tenant tenancy agreement. * (There is no relocation industrial area in SDMC)	1 Ownership/In case of tenant tenancy agreement. * In case of relocation Industrial area (Bawana, Narela and Badli etc.) only allottee can apply for Municipal Factory License.			
2 Fire fighting equipment receipt or Fire NOC from DFS where applicable.	2 Fire NOC if applicable	2 Fire fighting equipment receipt or Fire NOC from DFS where applicable.			
3 NOC from DPCC.	3 NOC from DPCC	3 NOC from DPCC.			
4 Affidavit.	4 Affidavit and undertaking can be dispensed and self declaration is sufficient.	4 Affidavit and Undertaking can be dispensed and self declaration is sufficient.			
5 Undertaking.					
6 Approved Building plan.					
Renewal of issued license:- Instant renewal on uploading of NOC from DPCC and fire fighting equipment bill or NOC from DFS where applicable and on payment of renewal fee.	No Change.	No Change.			