080121c2

सूचना एवं प्रौद्योगिकी अनुभाग
डायरी संख्या 2862
दिनांक 13.1.21
उत्तरी दिल्ली नगर निगम

DELHI MUNICIPAL CORPORATION
VIGILANCE DEPARTMENT
26TH FLOOR, CIVIC CENTRE,
JLN MARG, NEW DELHI- 11002.

No. DLO/Vig./P/NDMC/2021/ 07 Dated: 08/01/2021

CIRCULAR

Subject : CVC Guidelines regarding timely finalization of disciplinary proceedings.

The Central Vigilance Commission vide its Circular bearing No. 18/12/2020 dated 14.12.2020 has laid emphasis on timely initiation and completion of the disciplinary proceedings wherever required. The Commission is of the view that any delay in initiation or finalization of the disciplinary action is neither in the interest of the organization, nor that of the official concerned.

The CVC has observed that despite clear guidelines issued by the Commission and Department of Personnel & Training (DoP&T), the authorities/officials concerned are not adhering to the prescribed time limit and the disciplinary proceedings in some cases take much longer time, which leads to unwarranted delay in finalization of disciplinary case. Any unexplained, undue delay may also be a cause of unnecessary litigation and provide undue advantage/harassment to the charged officer. Such delays on one hand help in evading penalty on guilty officials, while prolonging the agony of the officials who may have been charge sheeted wrongly in few cases and are finally exonerated.

The CVC has further observed that delay in completion of departmental proceedings on the part of the organization concerned has also attracted adverse comments from the Hon'ble Supreme Court of India in Civil Appeal No. 958 of 2010 Prem Nath Bali Vs Registrar, High Court of Delhi & Anr. in its judgment dated 16.12.2015.

In order to ensure prompt/timely action in disciplinary matters where major penalty proceedings have been initiated/are to be initiated, the following time limit has been laid down by the CVC :-

Sl. No.	Stage of disciplinary action	Time limit
1.	**Issue of charge sheet to the stage of appointment of IO and PO**	**All the required actions may be completed within a period of 02 months from the date of issue of First Stage Advice of the Commission.**
2.	**Conducting departmental inquiry and submission of report by the Inquiry Officer (I.O.)**	**The inquiry report should be submitted within 6 months from the date of appointment of inquiry officers.**
3.	**Overall additional time for all/any of the above stages of disciplinary proceedings, due to some unavoidable/unforeseen circumstances.**	**In addition to the above time limit, a period of 1 more month may be taken, if required.**

The CVC has directed that the above guidelines of the Commission should be adhered to strictly by the concerned disciplinary authorities in the organization concerned.

The above guidelines of the CVC may be noted by all concerned for strict compliance in letter and spirit.

This issues with prior approval of Competent Authority.

(A.M. Muthu)
Dy. Law Officer (Vigilance)

Distribution:-

1. All Addl. Commissioners
2. All Dy. Commissioners
3. All HODs
4. Director of Inquiries
5. AC (Vigilance)
6. Addl. Director (IT): For uploading the Circular on website of North DMC

Copy for information to:-

1. PS to Commissioner : For kind information of Commissioner.
2. PS to CVO: For kind information of CVO.