





- (b) Possessing qualifications and experience prescribed for direct recruits i.e. Degree from a recognized University and 3 year experience of Assessment and Valuation of properties or administrative experience in a responsible position, are eligible for the post.

Since, the North Delhi Municipal Corporation follows the Rules/ Regulations/ Instructions issued by the Govt. of India from time to time, the laid down terms and conditions of deputation of the Govt. of India shall be applicable *mutatis mutandis* to the officer on deputation basis.

4. It is, therefore, requested that the names of suitable and willing officers along with their Application (Specimen enclosed), Bio-data, ACRs for the preceding five (5) years, Integrity Certificate, Vigilance Clearance and Cadre Clearance etc. may kindly be forwarded, **within a period of 30 days** so as to reach in the office of :-

**Director (Personnel),  
North Delhi Municipal Corporation,  
13<sup>th</sup> Floor, Dr. Shyama Prasad Mukherjee Civic Centre,  
New Delhi-110002**

An advance copy of the application may be delivered at the given address and also by e-mail at [directorp-ndmcc@mcd.gov.in](mailto:directorp-ndmcc@mcd.gov.in).

5. **All the Officials/Officers who had earlier applied for the abovementioned post(s) in response to this office Circular No. F. 11(3)/CED(II)/86/Pt.VI/RK/ 2019/ 4837 dated 06.02.2019 need not to apply again.**

6. This may kindly be given **PRIORITY**.


**Encl:** - As above

**Copy to:**

1. **S.O-1/ (CED)** with the request to upload the same on the website of North DMC.
2. **Addl. Director (IT)** with the request to upload the same under the head 'Vacancies on deputation' on the website of North DMC.

  
(Gopal)

**Director (Personnel)**

  
(Gopal)

**Director (Personnel)**

APPLICATION

Post applied for: Addl. Dy. Commissioner/Jt. Assessor & Collector, Asstt. Commissioner/Dy. Assessor & Collector and Admn. Officer /Assistant Assessor & Collector

1.	Name in Block Letters	
2.	Father's/Husband's Name	
3.	Date of Birth (in Christian era)	
4.	Date of Retirement under Central/State Govt. Rule	
5.	Nationality	
6.	Male/Female	
7.	Marital Status	
8.	Whether belongs to SC/ST/OBC	
9.	(i) Present/Correspondence Address Phone No. (ii) Permanent Address Phone No.	
10.	Post held on regular basis (a) Name of the post (b) Date from which held (c) Pay Scale (Pay Level)	

## 11. Educational Qualification

SN	Qualification	Subject	Year of passing/Division	Institute

## 12. Experience &amp; Employment Details (attach extra sheet, if required)

SN	Post Held	Organisation/ Dep'tt.	Period	Pay Scale Emoluments	Nature of Duties

UNDERTAKING

I solemnly affirm that the above information submitted by me is correct to the best of my knowledge & belief. I also undertake that in the event of my selection to the above post, I will not withdraw my candidature or decline the post when offered.

Dated: \_\_\_\_\_

 Signature of the candidate  
 Phone/Contact No. \_\_\_\_\_
List of enclosures



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