

Municipal Corporation Delhi MC Suite App

Property Tax Payment Mobile App (user Manual)

mcdonline.nic.in





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1. Introduction

Citizen of Delhi, who owns any property, needs to pay property tax to the government on yearly basis. This property Tax is applicable to all type of Properties (Residential / Commercial / Individual / Government / Institutions) etc.

The Delhi Municipal Corporation has launched its new online platform (https://mcdonline.nic.in) for paying Property Taxes in FY 2020-21 for South Delhi Municipal Corporation (SDMC) and North Delhi Municipal Corporation (NDMC). From FY FY2021-22 East Delhi Municipal Corporation (EDMC) got on board for payment of Property Tax by its citizens. Any Citizen can register himself on the portal and pay the Property Tax.

2. Property Tax

Property Tax is one of the online citizen services available to public for paying taxes on time which cashless, paperless and faceless for ease of the tax payer.

For the convenience of Citizens a Mobile Application is launched available for Android and IOS devices where Citizen can pay the property tax using this Mobile App. Some of its benefits and scope mentioned below:

- This is a 24X7 facility and people of Delhi can pay their taxes on anytime and anywhere basis.
- The payment processing becomes handy in terms of mobility of the application.
- It helps getting information easily and applicant do not need to visit repeatedly for status check as it will be conveyed on their mobile numbers through SMS and push notifications.
- The online application is environment friendly as it helps us to save papers by uploading documents in online systems.
- The mobile application's payments systems are secure and safe to make the payment.
- Citizen need to be already registered user on MCD portal.

2.1 Non-Registered Tax Payer

For accessing the app and paying tax, it's very mandatory for the tax payers to register their mobile number with Property Tax under Online Services on the portal <u>https://mcdonline.nic.in</u> and search/provide their property and calculate their property tax for first time.

2.2 Registered Tax Payer

For accessing the app and paying tax, registered tax payer need to download the app from <u>https://mcdonline.nic.in</u> available **for Android or IOS** and install in their device.

2.2.1 Login using Registered Mobile number

After installation, open the app and **Select the Corporation** for which you want to pay the property tax as shown in **Fig. 1**.



Enter your **Mobile Number** registered with the above mentioned portal. Click **Generate OTP** and enter the OTP received on your entered registered mobile number as shown in **Fig.2**

← Login (SDMC)						
तमसो मा ज्योतिर्गमय						
Enter Registered Mobil 91(1						
Generate Enter OTP						
Don't receive the OTP? Resend OTP Login						

Fig. 2

2.2.2 View Registered Property Details

With Click **Login** and successful OTP authentication, below screen appears showing **Property Tax icon** as per **Fig. 3**.



Property Tax Payment

User Manual

Below screen **Fig. 4** will appear on Clicking **Property Tax Icon** with Registered Property Details

← Welcome (pankaj sdm :						
Registered Property Details						
UPIC No. : initi Tri initi initi Owner Name : IIIIIII IIIIIII Property Type : IIIIIIIIII Address : I IIIII IIIIIII						
Pay Tax Tax Paid Verify Details Paymer	nt l					
UPIC No. : initiation of the second s	C No. : infinition infinition er Name : IIIIIII IIIIIII erty Type : IIIIIIIIIII ress : IIIIIIIIIIIIIIIIII					
Pay Tax Tax Paid Verify Details Paymer	nt l					
UPIC No. : Interference in the second						
Pay Tax Tax Paid Verify Details Paymer	nt.					

Fig. 4

2.2.3 Pay Tax for Registered Property

View you **Registered Property Details** and Select **Pay Tax Icon** for respective **UPIC No.** for which tax need to be paid and below screen **Fig.5** will appear



2.2.4 Verify Tax Calculation Sheet

After selecting **Financial Year to Pay Tax** and **Submit**, **Tax Calculation Sheet** for that FY will as per **Fig 6**.

← Tax Payable	1					
TAX CALCULATION FOR :2019-2020						
Owner Name Rahul Kumar	UPIC No. 160275106015800					
VACANT LAND TAX DE	TAILS ~					
COVERED AREA TAX DE						
TAX CALCULATION	^					
Av. Total Annual value	34960.00					
Category	F					
i. Current Demand (Rs.)	2447.20					
ii. Previous Arrear (Rs.)	0.00					
iii, Interest On Late Pay %Of (i-R1)	ment (Rs.) 452.73					
iv. Fines/Penalties (Rs.)	0.00					
R1. Total Rebate (Rs.)	0.00					
R2. Online Rebate(Rs.)(%of(i-R1)) 48.94					
Covid Rebate (Rs.)	Раутах					
Disclaimer Kindly check the payment.	FAX amount and make					

Fig. 6

Check all details like **Vacant Land Tax, Cover Area and Tax Calculation**, and click **Pay Tax** to proceed as shown in **Fig 7**.



Fig. 7

2.2.5 Bank Gateway & Payment

If any modification made in the property during the year, Click **CANCEL** and visit portal **mcdonline.nic.in** else proceed with **PAYTAX** to get Online Payment page as shown in **Fig.8**

:		
Total Amount :	32	201
* For ItzCash Card Will Be Charged By Provider. * For Credit Card Tr AXIS (Inclusive Of 5 Will Be Charged By Providers.	Fransactio Payment o ansaction Service Tas Payment o	on Fee @2.0% Service Ta Gateway Service ns, A Fee @1.7143% For x And Education Cess) Gateway Service
Success Rate	B	
HDFCPayment	75%	
AxisEasyCardPa	yment	91%
ICICIPayment	74%	
Credit/Debit	BANK BANK BANK	ayment Gateways

Fig. 8

Proceed further to make payment using different mode like Internet Banking, Credit Card, Debit Card etc. and on successful transaction below you will redirected to **Payment Success** page as shown in **Fig. 9 & 10**.

Success			← Payment	Success :	
	Transaction Details				
				Transaction	: 1620488762589
l.	Transaction Number	1620201607420	l	Transaction Time	: 2021/05/08 09:11:34 PM
	Amount	1491.00		Receipt No	: PT-195659
	Receipt No.	1125133020797053	L	Amount	Rs. 21346
Succoss .)	TXN Response Code Description	Success		Payment Mode	: Internet Banking
/success: •)	Payment Mode	Csc	L	Bank Name	: AXIS
	Bank Name	CscWalletPayment			
	Service Charges	100	l	Download F	Receipt Dashboard
Fig. 9				Fi	g. 10

2.2.6 Download Receipt

With click **Download Receipt** below shown receipt will be downloaded in .pdf format shown in **Fig 11**. For returning to **Registered Property Details** Page click **Dashboard Icon**

PROPERTY A Rous of Re 2011 / (TERMS TROUGH A Rouse of Re 2011 / (TERMS TROUGH Property Arms) Property Arms Property Arms Arms Arms Arms Arms Arms Arms Arms	TAX RECEIPT AND FT ALLOSS T
PROPERTY A dama of the State of the State of the A dama of the State of the State of the Property LINE Property LINE Property LINE Property LINE Property LINE Administration of the Administration of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of the State of t	
A Name of the SHITLY (THREE THEN) Related Konson Science of the Section of the Se	AND TWO INDUCTION ONE: has been received with thanks from the chi- citat for the Parametel Year 2010-2000
Репрототь UPIC Репрототь Албоная Налотинские иткато линор Ми. Камеристике ини Кактористикае ини Кактористикае ини Кактористикае ини Кактористикае ини	
PLOT MORE/PLAT / SHOP No. FARMOUTE No. BECTOR/FHARE No. BLOCK/FOCKET/LORE/STREET NO. COLONY	The second se
COLONY STATES	
Points Contributions Providential Mendian	
NAME AND AD PAYMENT DATE	
Better a first information of all a second	ran d ther the Property tax has been point Oblithe, the receipt has been a require as against are a respect on a part or .
	15.92.52
	6013月2月1日5月1日
Mary 9, 2012 1, 10-16 8 764	

Fig. 11

3. Verify Payment

The **Verify Payment** option is available with every registered property/UPIC on Registered Property Details. Tax Payer can use this to verify/reconcile the previous transactions which got aborted or remain pending to update their status. Once an unsuccessful payment verified, citizen can download the receipt

← Welcome (pankaj sdm :						
Registered Property Details						
UPIC No. : Internet internet Owner Name : Herricht Internet Property Type : Internet Address : Internet Internet						
Pay Tax Tax Paid Verify Details Payment						
UPII Own Prop UPIC and Transaction id Addi (1620486619870) Now you can generate receipt.						
Ok Ok						
UPIC No. : Tho tho thought Owner Name : Interviewe Anno Switcher Property Type : Gammaraiai Address : Muli						
Pay Tax Tax Paid Verify Details Payment						
Fig. 12						

4. View Previous Tax Paid Details

The **Tax Paid Details** option is available with every registered property/UPIC on Registered Property Details page. Tax Payer can use this to view the transactions made for paying tax for all the financial years for particular Property/UPIC.

← та	X PAID DET		÷				
TAX Paid Details For UPIC (160276106016999)							
Financial Receipt No Tax Amount Paid By	: 2021-2022 : Fb 051404 : 2327.0 : Pankaj Kumar,	Paid On : 2021- Downloa Receip	05-07				
Financial Receipt No Tax Amount Paid By	: 2019-2020 : PI-310304 : 3201.0 : Pankaj Kumar,	Paid On : 2021- Downlog Receip	05-08 ad t				

Fig. 13

5. Download Previous Receipts

As shown above in **Fig.13**, **Download Receipt** is available successful transaction for each financial year for each registered property/ UPIC in **Tax Paid Details Page.** Tax Payer can use this to download receipts for their successful transactions at any point of time.

For any support/assistances, Tax payers may write or contact us at our helpdesk support numbers and emails available on the portal <u>https://mcdonline.nic.in</u> for the any of the Municipal Corporation of Delhi.

-----Thank you-----

MCD Informatics Division, New Delhi