

EOI NOTICE

No: EDMC/EDUCATION/D-695

Dated: 24/03/2021

EOI TO SUBMIT DEMO OF WATER COOLER WITH RO AND WATER COOLER WITH PURIFIER

The schedule shall be as follows:

Date & Time for the Sale of EOI Document	25.03.2021 to 01.04.2021 Till 1100 HRS
Last Date Of Submission of EOI Documents	01.04.2021 At 1200 HRS
Date of Opening of the Technical Bid	01.04.2021 At 1300 HRS
Date & Time of Demo	This will be communicated later.
Venue of Demo	This will be communicated later.

Interested parties may submit their EOI documents along with requisite earnest money and other documents as mentioned in the prescribed EOI Documents, which can be obtained from the office of the Deputy Director Education (Purchase), 419, East Delhi Municipal Corporation (HQ), Udyog Sadan, Patparganj Industrial Area, Delhi-110092 on the requisition against a payment of non-refundable EOI Document fee of Rs. 1,000/-.

**DDE (Purchase)
Education Deptt.
EDMC**


**Dy. Director Plan/Pur./MDM
Education (HQ.) EDMC
419, Udyog Sadan, Patparganj
Delhi-110092**

ON COMPANY LETTERHEAD

Date:

To,
The Commissioner,
East Delhi Municipal Corporation,
419, Udyog Sadan, Patparganj Industrial Area,
Delhi - 110092

SUB: EOI TO SUBMIT DEMO OF WATER COOLER WITH RO AND WATER COOLER WITH PURIFIER

Sir,

1. We, the undersigned, having carefully examined the referred EOI offer to participate in the same, in full conformity with the said EOI and all the terms and conditions thereof.
2. We agree to abide by this Proposal, consisting of this letter, our Pre-qualification, Technical and Commercial Proposals, for a period of 60 days from the date fixed for submission of Proposals as stipulated in the EOI and modifications resulting from contract negotiations, and it shall remain binding upon us and may be accepted by you at any time before the expiration of that period.
3. We understand you are not bound to accept any proposal you receive, not to give reason for rejection of any proposal and that you will not defray any expenses incurred by us in bidding.
4. We have enclosed towards EMD a Bankers Cheque/ Demand Draft No. dated drawn on for Rs 10,000/- (Rupees Ten Thousand Only) that has been enclosed with this letter.
5. That the EOI documents were purchased vide G.8. Receipt number.....dated (copy enclosed) **OR** we have attached a Demand Draft for Rs 1,000/- (Rupees One Thousand Only) Bankers Cheque/ Demand Draft No. dated drawn on as EOI document fee.
6. That Sh working in the capacity of on behalf of our Company / Consortium is hereby authorized to sign all EOI documents.

Signature


Name
Designation



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INSTRUCTIONS FOR SUBMITTING EOI:

1. **ELIGIBILITY CRITERIA:** For the purpose of this EOI, bidders must be an OEM in the field of manufacturing of Water Cooler with RO and Water Cooler with Purifier.
2. **EOI FEE:** The EOI should be accompanied with an EMD of Rs 10,000/- (Rupees Ten Thousand Only) as a Demand Draft / Pay Order payable at Delhi in favour of Commissioner, East Delhi Municipal Corporation. Any EOI document without the EMD shall be summarily rejected. The EMD will be returned to firms after completion of Demo process. The Earnest Money will be forfeited on account of one or more of the following reasons:
 - Bidder fails to submit its demo on stipulated date & time.
 - Bidder withdraws the proposal during the validity period specified in EOI
 - Bidder does not respond to requests for clarification or fails to provide required information during the evaluation process
3. **VALID EOI DOCUMENT:** The EOI documents which have been physically purchased from EDMC after making the necessary payments shall be considered in the evaluation process. Alternatively, if the bidder has not purchased the EOI documents in advance, while submitting the EOI documents downloaded from EDMC website, the bidder can also attach a separate DD/Pay Order of Rs 1,000/- in favour of Commissioner, EDMC payable at Delhi towards EOI document fee along with the technical bid documents.
4. **ENVELOPES:** EOI shall be deposited in a sealed cover super scribed by "**EOI TO SUBMIT DEMO OF WATER COOLER WITH RO AND WATER COOLER WITH PURIFIER**" with the name / address of the bidder to ensure that the documents are returned at correct addresses for unsuccessful bids. It must consist of the following components duly indexed:
 - a. **Section A** - Cover letter with Demand Draft/ Pay Order of EMD amount as mentioned in the EOI documents as well as all pages of this EOI document.
 - b. **Section B** - All registration documents / other related documents as applicable and authorization letter for person signing the EOI document as per format mentioned in EOI.
 - c. **Section C** - Technical Response to the Scope of Work as per the EOI document.
 - d. The bidder must submit an affidavit on stamp paper of Rs. 100/- (duly notarized and signed by the authorized signatory) containing the details/technical specification etc. of their product alongwith its Model No.
5. **SUBMISSION PROCEDURE:** The duly filled EOI should either be submitted by hand or sent by registered post (which shall be valid only if received before the due date and time as mentioned in the bid documents).
 - a. EOI form should be clearly filled in ink/duly typed giving full name and address of the party and in English Language only. All correspondences and other documents pertaining to the contract, which are exchanged between the parties, shall be written in the English.
 - b. Any interlineations, erasures, over-writing, alterations, additions, etc. will disqualify the EOI unless such interlineations, erasures, over-writing, alterations, additions, etc are legibly attested and signed by the party.


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- c. That the document (all pages) must be signed by an authorized signatory of the bidder/ consortium.
- d. The Bidder is expected to carefully examine all the instructions, guidelines, terms and conditions and formats of the EOI. Failure to furnish all the necessary information as required or submission of a proposal not substantially responsive to all the requirements of the EOI shall be at Bidder's own risk and may be liable for rejection.
- e. No bidder is allowed to modify, substitute, or withdraw the Proposal after its submission.
- f. Bidders shall submit their Proposals by hand at the office address on or before the last date and time for receipt of proposals mentioned in the EOI documents.

8. REJECTION OF BIDS: That EDMC reserves the right to reject any / all bids without assigning any reason thereof and without incurring any liability to the affected bidder(s) or any obligation to inform the affected bidder(s) of the grounds for such decision. The EDMC may at its sole discretion and at any time during the evaluation of Proposal, disqualify any Bidder, if the Bidder has:

- a. Made misleading or false representations in the EOI reply or documents in support of mandatory criteria
- b. Submitted a proposal that is not accompanied by required documentation or is non-responsive. In the absence of any document as required, the concerned party shall be considered as not eligible and in that eventuality their EOI shall not be considered.
- c. Failed to provide clarifications related thereto, when sought;
- d. Any delay in receipt of EOI documents through post / courier shall render the EOI invalid. Telegraphic / fax/ e-mail EOI etc shall be summarily rejected.
- e. Information relating to the examination, clarification and comparison of the Proposals shall not be disclosed to any bidder or any other persons not officially concerned with such process until the selection process is over. The undue use by any Bidder of confidential information related to the process may result in rejection of their bid.
- f. Any superfluous documents / document not related to the mandatory criteria shall result in summary rejection of bids. All participating bidders are clearly instructed to attach only those documents which are relevant to the scope of work / mandatory criteria as specified in the EOI document and not any other work.
- g. Any bid document containing news clips shall be summarily rejected.
- h. Submission of any documents about projects not related to work experience as outlined above shall result in summary rejection of the bids
- i. Any bidder found indulging in malicious campaign or disinformation campaign against any official of the Municipal Corporation or any other bidders either directly or through third parties, at any time during the post EOI publishing date, shall be liable for rejection of bids and other legal actions as per law. Such bidders may also be blacklisted by the Municipal Corporation.

9. OVERVIEW OF THE WORK: As per provisions of DMC Act, 1957 the work related to providing of Primary Education is the responsibility of EDMC within its jurisdictional area. Therefore, providing of clean potable water to each & every student of EDMC schools is prime responsibility of East Delhi Municipal


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Corporation. For this purpose EDMC intends to install Water Coolers with RO/Purifier in its schools.

The Water Coolers with RO/Purifier will be procured for 232 school sites of EDMC. The agency will be selected through online tender from GeM portal and work of installation and AMC of 04 years (other than the warranty of the product) will also be assigned to the agency. The work will include supply and installation (including civil & electrical work) of Water Cooler with RO/Purifier at each school site.

Accordingly, this Expression of Interest (EOI) has been floated by EDMC for inviting offers from OEMs of Water Coolers with RO/Purifier. The offers of the OEMs will be examined and tender will be floated on GeM portal for procurement of approved Water Coolers with RO/Purifier for the schools of EDMC.

10. **EOI EVALUATION:** The offer shall comprise of all papers related to format for EOI assessment duly filled along with supporting documents and required earnest money. Based on evaluation of the EOI Documents, the best offer shall be selected by the designated committee. The major aspects for selection of best offers will be as under:


S. No.	Aspects for Water Cooler with RO	Points
1.	Total capacity of tank	Below 80 lts. = 5 From 80 or above lts. = 10
2.	Capacity of tank reserve for dispensing purified water	Below 50 lts. = 5 From 50 or above lts. = 10
3.	Filtration capacity of membrane	Below 50 LPH = 10 From 50 or above LPH = 20
4.	Provision for removal of Arsenic, Fluoride, Chloride, Alkaline filter	No or No for any one of them = 0 Yes = 10
5.	Auto detection of TDS level for switching over on RO or UV or AUTO	No = 0 Yes = 10
6.	Stage of purification	3 stage = 5 5 stage = 10 7 stage = 20
7.	Auto sanitization of cooler tank	2 Marks
8.	Recovery % of water	Upto 60% = 0 60 to 65% = 1 65 to 80% = 2 Above 80% = 3
9.	Certification	ISO: 9001 latest = 1 ISO: 14001 = 1 ISO: 18001 = 1 ISO: 10500 = 1 Green company: 1 Any other Certificate from reputed institution = 2
10.	Any other advance features	Maximum marks = 8 (which will be decided by the designated committee as per the demonstration of the firm)


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S. No.	Aspects for Water Cooler with Purifier	Points
1.	Total capacity of tank	Below 80 lts. = 5 From 80 or above lts. =10
2.	Capacity of tank reserve for dispensing purified water	Below 50 lts. = 5 From 50 or above lts. =10
3.	Filtration capacity of filters	Below 50 LPH = 10 From 50 or above LPH = 20
4.	Provision for removal of Arsenic, Fluoride, Chloride, Alkaline filter	No or No for any one of them = 0 Yes = 10
5.	Dispensing of normal/cold water at single point of time	No = 0 Yes = 10
6.	Indicator to detect fault in water purification process	No = 0 Yes = 10
7.	Stage of purification	Upto 3 stage = 5 4 - 6 stage = 7 Above 6 stage = 10
8.	Auto sanitization of cooler tank	2 Marks
9.	Recovery % of water	Upto 60% = 0 60 to 65% = 1 65 to 80% = 2 Above 80% = 3
10.	Certification	ISO: 9001 latest = 1 ISO: 14001 = 1 ISO: 18001 = 1 ISO: 10500 = 1 Green company: 1 Any other Certificate from reputed institution = 2
11.	Any other advance features	Maximum marks = 8 (which will be decided by the designated committee as per the demonstration of the firm)

Note: The bidder must submit an affidavit on stamp paper of Rs. 100/- (duly notarized and signed by the authorized signatory) containing the aforesaid details/technical specification etc. of their product alongwith its Model No.

6. **EOI OPENING:** EOI shall be opened in the presence of intending bidders/their representatives, who may like to be present at that time. In case EOI opening date is declared HOLIDAY, EOI shall be received and opened on next working day at the same time specified in the EOI Notice.
7. **Demo of product:** Only technically qualified bidders will be called for Demo of their product.
8. **VALIDITY OF OFFERS:** Proposals shall remain valid for a period of 90 days from the date of opening of the technical bid.
9. **DISPUTES:** In case of disputes, only Local Courts in Delhi shall have jurisdiction or through Arbitration as per Indian Laws. The Parties shall endeavour to settle by mutual conciliation any claim, dispute, or controversy ("Dispute") arising out of, or in relation to this project. Any Dispute shall be


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finally settled in accordance with the Arbitration and Conciliation Act, 1996. Such arbitration proceedings shall be conducted in Delhi. The arbitration proceedings shall be conducted in the English language. That all disputes related to the project should be settled through legal civil procedure and arbitration only.

10. **UNDERTAKING:** I/we have gone through the EOI documents and accepted all the terms and condition of the EOI and bound by the conditions given in the document as well as scope of work. That we agree that any EOI may be rejected if the EOI award committee feels that the response to EOI is not qualified enough to execute the project on the ground.

**Seen and accepted. Signature of the Authorized Signatory
(With Office Rubber Stamp)**


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Contact Information of Bidder

1.	NAME OF THE ORGANISATION WITH ANY ONE REGISTRATION DOCUMENT	
2.	CORRESPONDENCE ADDRESS	
3.	CONTACT MOBILE NUMBER AND EMAIL ID	
4.	NAME OF PERSON(S) TO BE CONTACTED FOR CLARIFICATION	

Certified that the information given above is correct to the best of my knowledge.

SIGNATURE OF AUTHORIZED SIGNATORY WITH SEAL:

DATE:


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ON THE LETTERHEAD OF THE BIDDER

TO WHOMSOEVER IT MAY CONCERN

This is to state that for the purpose of the EOI no dated captioned **EOI TO SUBMIT DEMO OF WATER COOLER WITH RO AND WATER COOLER WITH PURIFIER** floated by East Delhi Municipal Corporation, we have hereby authorized Sh/Ms working in capacity of with M/s to execute all documents on behalf of the Consortium for the above said EOI.

Signature with seal



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